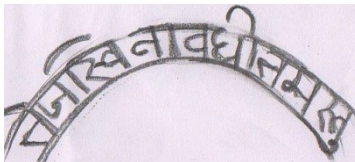




NAAC,SSR DEC-2015

Panchthupi Haripada Gouribala College, Panchthupi. Murshidabad,

Pin-742161, West Bengal



SELF STUDY REPORT

For

First Cycle of

ASSESSMENT & ACCREDITATION



Submitted by

Panchthupi Haripada Gouribala College

P.O. Panchthupi,

Dist : Murshidabad

West Bengal

Pin-742161

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PREFACE

Panchthupi Haripada Gouribala College is submitting the Self Study Report for assessment and first cycle of accreditation.

Panchthupi Haripada Gouribala College is located in the fore of the Village Panchthupi about 15 Kms from the Subdivision Town of Kandi . The College was formerly founded on 24th September- 1996. The College is Co-educational and was initially affiliated to the University of Calcutta and thereafter to the University of Kalyani, Nadia in the Arts Stream. The College was Recognized by the UGC U/S 2(f) and 12(B) on 26th June 2012.

Most of the suggestions and recommendations have been successfully implemented by the Higher Education Department, Govt. of West Bengal and University of Kalyani , in the last three [Viz.2012-13,2013-14 &2014-15] years as stated below:

- **Modern Learning technologies have already been implemented.**
- **Requisite software of Computerized Library Installed.**
- **Women cell has been set up.**
- **Alumni association has been formed.**
- **Grievance redressal cell has been functioning.**
- **Proper measures for filling up vacant Permanent faculty positions are taken as and when required.**
- **A little garden of Medicinal plants has been established recently.**

The suggestions and recommendations gave the College a massive inspiration and impetus towards working for fulfilling the same . During the last three years we have tried our best to develop our Institution in all



respect, accommodating recommendations and suggestions will be whole hearted support and participation of all concerned.

Self Study Report is submitted in the Prescribed format ; a) Preface, b) Executive Summary, c) Profile of the Institution, d) Criteria- wise analytical report , e) Inputs from each of the department.

During the preparation of Self Study Report , we have collected data teacher-wise , Department-wise and Institution-wise. In this regard , Co-operation and assistance from all the stakeholders gratefully acknowledged . Without such co-operation it would not be possible for us to submit ourselves to the first cycle of the accreditation process .

Published by
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Steering Committee , Internal Quality Assurance Cell.

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ARTS.

I) Bengali.	
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B) Executive Summary

❖ Curricular Aspects.

1. In the Year 1996 the College was started in UG Programme under the University of Calcutta with General Course only.
2. We have Introduced UG Courses in **Bengali [H] , History [H]. from the year- 2005 .**
3. We have further Introduced **Philosophy [H] from the year -2008 , Political Science [H] from the Year-2010 , English [H] and Sanskrit [H] from the year-2013 .**
4. At Present the College runs **Six** UG Programmes in Honours Course and **One** in General Course.
5. Academic flexibility is offered by the College by offering about **13combination (Hons) and 19 Combination (General) in Arts stream.**
6. Feedback is taken from the 3 years students regarding the curriculum course offered . They are asked to give a point-based feedback which is by the departments for future.



❖ Teaching , Learning and Evaluation :

1. Teaching and learning is given the utmost preference in this Institution .
2. The admission Process is Transparent. After the publication of 10+2 Results of different Boards and/or Councils and keeping in view the order of state government and the guidelines of University of Kalyani the important dates for admission process are publicized in the College Notice Board and in the College website (2015). The Merit list Published in the College website as well as in the College Notice Board. Total Admission Process done in the Year 2015 as per rules and guide lines of the Higher Education department Govt. of West Bengal. Enlisted Students as per Merit list admitted through E-Counseling Process. After verification of their testimonials Finally admitted in the College I the Year 2015. Up to 2014 Traditional Process followed by the College for Admission as guided by the University of Kalyani and Higher Education Department, Govt. of West Bengal.
3. Gender Balance : The Number of Female Students admitted to the College during **2013-2014 is 395 , 2014-2015 is 325 and 2015-2016 is 204** (excluding enrolled students of B.A. 2nd Year & B.A. 3rd year) . **The ratio of the Number of Girls to Boys is 395 ;397 , 325: 336 and 204 : 207 respectively .**
4. The Reservation policies are strictly maintained during admission .
5. A) The Total number of Students admitted in the year **2013-2014 = 792 Nos.** , out of which **63 Nos.** belongs to **SC** category, **02Nos.** belongs to **ST** category, **104 Nos.** belongs to **OBC** category and **128 Nos.** belongs to **Minority** Category . Sufficient Nos. of Reserved Student not available for reserved seats.

B) The Total number of Students admitted in the year **2014-2015 = 661 Nos.** , out of which **73 Nos.** belongs to **SC** category, **02Nos.** belongs to **ST** category, **117 Nos.** belongs to **OBC** category and **242 Nos.** belongs to **Minority** Category . Sufficient Nos. of Reserved Student not available for reserved seats.

C) The Total number of Students admitted in the year **2015-2016 = 411 Nos.**(till this date excluding enrolled students of B.A. 2nd Year & B.A. 3rd year) , out of which **55 Nos.** belongs to **SC** category, **01 Nos.** belongs to **ST** category, **112 Nos.** belongs to **OBC**



category and **105** Nos. belongs to Minority Category . Sufficient Nos. of Reserved Student are not available for reserved seats.

6. The Reservation of PH students in all category is observed , A ramp for Physically disabled students will be Implemented at our earliest.
7. Regular monitoring of attendance of the Staff members and Students is done. for looking into the academic matters of the College, the Secretary of Teachers' Council is delegated who keeps track of the classes Examinations dates, drawing of Routine etc. through the resolution of the Teachers' council Meeting. Teachers update their appraisal reports and get it duly verified and signed by the authority.
8. In addition to **05 Full time** permanent Teachers ,**04 part time** Govt. approved Teachers and **14 Guest teachers** are employed on daily pay basis as per recommendation of the College Governing Body , so that regular classes in all the subjects are held on daily routine basis.
9. Number of teachers holding **Ph. D degree is 02** , holding **M. Phil degree is 04** , **03** teachers are pursuing for **Ph. D dissertation**.
10. The College has **02** Computers for Teaching and learning purpose with internet facilities, a smart class room for ICT based teaching has been implemented in this year. Also audio systems for two lecture Halls have been set up.
11. The Library is regularly updated through purchase of Books. The Library is automated with access to **02** e-books reader. Presently the Library has **3512** books in various subjects. As per recommendations of the University of Kalyani and resolution of the College Governing Body Some books to be purchased immediately. This process is going on.
12. The number of Non-teaching for support services is **04 Nos.** Full time and **03 Nos.** casual.

13. The No. of Students who appeared in the final Year Examination in 2014 is **120**, out of which **96** Passed (Hons & General).
14. The College organizes regular evaluation through test examinations and recently through class tests for Honours Students'.
15. Following Stipend/ Scholarship are provided to the economically backward Students :
 - i) SC/ST/OBC stipends [By SC/ST/OBC Welfare Departments]



- ii) Physically Challenged Stipends [The District Mass Education Centre, Govt. of West Bengal]
- iii) Talent Support for Minority Students [West Bengal Minorities Development and Finance Corporation].
- iv) The College is given free studentship (Full/Half) to the BPL category and poor students on the basis of the annual income of their guardian to all the classes as per recommendation of the GB.

16. Recent scheme of the State Govt. under “ Kanyashree Prakalpa “ for the female students of 18 years age enjoyed this financial aid in **100 nos. 2013-14** and **67 nos. in 2014-15**

❖ Research Consultancy and Extension

- 1) The College promotes increasing involvement of faculties in various kinds of research activities which could culminate into quality publications, extension of different new prospects and academic linkages.
- 2) The College encourage teachers to apply for Grants, participate in research based extension programmes, participate in National & International Seminars & conferences organized by the College and other Institutions.
- 3) The College teachers organize State level Seminars in collaboration with other Institutions. The College will organize National level Seminars very soon in collaboration with other Institution [from the fund recently Sanctioned by the UGC].
- 4) Access to e-Journals and e-Books to be implemented at our earliest.
- 5) The faculty members of this Institution have published **12** research papers in national level journals **11** research papers in State level Journal.



6) Our Faculty has received **01 Minor Research project** from the University Grants Commission in the year- **2015**. This project is going on.

■ **Infrastructure and Learning resources**

1. The College governance makes budgetary allocation as per need of the College to modify the Class rooms and other infrastructural development.
2. The Built up area of the College **1396.01 Sq.mts.** Further **382.24 Sq.mts.** is under construction as per allotment order of Higher education Department Govt. of West Bengal on the basis of our proposal. Another construction work will be started for Principal Chamber **25.09 Sq.mts.** Out of the fund previously allotted by the Burwan Panchayat Samiti.
3. The College has a Seminar Hall equipped with a smart Board and Smart Room Facilities, garden with medicinal plants and plats of Biological importance.
4. The College utilizes the Grants received from UGC, State Government Grants efficiently for the purpose for which it was sanctioned.
5. The Students are encouraged to participate in sports in different levels aiming at overall development of students.
6. The students participate in Quiz contest, Youth Parliament Programmes .
7. The Computers are regularly updated with latest software.
8. The College has one NSS Unit which organizes various Social awareness Programmes.
9. Internet Connectivity with in Staff Room , Office , Smart Room & Library is available.
10. The College campus is Connected with WLAN facilities.



11. The Library is regularly updated through purchase of Books. The Library is automated with access to **02** e-books reader. Presently the Library has **3512** books in various subjects. As per recommendations of the University of Kalyani and resolution of the College Governing Body Some books to be purchased immediately. This process is going on.
12. The College has grievance redressal cell and a women's cell for maintaining a healthy working atmosphere for staff members and learning atmosphere for students.
13. The College has a functional RTI cell for dissemination of information to all concerned.
14. The College premises is under CCTV surveillance in the Important area of the premises .
15. There is a **30KV** green Generator [Kirloskar] for 24 hours power back up have been purchased. **03** water purifiers [Installed out of Financial grant from UGC] for providing pure drinking water have been purchased.
16. There is one smart class room for ICT based teaching.
17. The college is given free studentship (Full/ Half) to the BPL Category and poor students on the basis of the annual income of their Guardian to all the classes as per recommendation of the College Governing Body.

■ **Student Support and Progression**

1. There is a widespread publicity of admission notice on the College website , Notice Board . The eligibility criteria , merit list and all important dates are announced .
2. Students attendance is maintained . The Head of the department meets with irregular students and motivated regarding the need of their college attendance.
3. In addition to the posts sanctioned by the Government, the College employs Guest Teachers as per consent of the College Governing Body to maintain good teacher student ratio.



4. Financial assistance to eligible students under various schemes of the state and Central Government provided. In addition stipend for SC candidates, ST candidates, OBC Candidates and Minority candidates are provided.
5. Under the “ KANYASHREE PRAKALPA “ of the of the State Government female candidates attaining the age of 18 Years are provided one time assistance.
6. The number of Student appearing for the final year examination in 2014 is **120** and the number of successful candidates is **96**.
7. The percentage of the Girls students is **55%** (approx) For the academic session 2015-2016 as compared to **49 %** (approx) in 2014-2015.
8. The College organized a seminar on AIDS . Lectures are delivered by eminent speakers as well as by the teachers of the institution.
9. The College provides pure drinking water to the Students. The college canteen offers some food items to the students at reasonable costs.
10. The safety and security of students is of utmost priority . So Fire extinguishers to be installed at various places.
11. The students are encouraged to participate in various extracurricular and co- curricular activities. Students participate in sports competitions at various levels.
12. A women’s cell have been set up by the College to address various issues related to women empowerment and betterment.

■ **Governance, Leadership and Management**



1. The Governing Body of the College plays an important role in Management and development of the College. The GB meets at regular intervals to monitor the smooth functioning of the College, to initiate various development Programmes.
2. Various committees are set up for decentralization of power and to ensure and overall monitoring and development. The committees have the power function independently and the decision are duly implemented.
3. The GB sanctions funds for maintenance as well as development programmes of the College. It ensures that the funds received from various central and State Government agencies are effectively utilized.
4. For smooth functioning of the college and to maintain a healthy teacher student ratio, the GB took initiative to appoint teaching as well as non teaching staff on casual basis. Steps are taken to fill up the vacant teaching and non teaching posts sanctioned by the Government.
5. The IQAC of the College takes necessary actions to improve the overall performance of the College. It integrates modern methods of teaching with existing ones, ensures adequate allocation of funds for academic cause. Various seminars, lectures are organized to maintain the parameters of higher education. Teachers are encouraged to take up various research projects.
6. The teachers are encouraged for attending Orientation Programmes and Refresher Courses and Ph. D. Programmes .
7. Governing Body makes sure that the Government regulations are strictly observed during recruitment. The Principal is directed to keep record of the attendance and performance of the staff members.
8. Proper maintenance of records related to finance and regular audit is ensured. The Accounts Departments and office are equipped with Office management software from the Year-2015-2016. Computerization of salary accounts [COSA] has been implemented as per order of the West Bengal Govt. The college already complemented online Admission Process during this year as



directed by the Higher Education department The financial assistance regarding Online Admission & implementation of COSA sanctioned by the State Govt. This Amount has been properly utilized.

■ **Innovative Practices**

1. With the aim of fostering gender sensitivity and effectively meeting the problems of female students our College recently formed a "WOMEN's CELL " in the year 2014-2015. The Cell seeks to create awareness among the female students regarding their overall development through holding discussion .
2. The teachers employing the best practices in teaching and learning engage the students actively in their studies amongst themselves as well as with the faculty members and implement regular and periodic assessment in order to evaluate how well their programme is in meeting the objectives.
3. The teachers refers to the use of modern tools such as computers (limited), Electronic media with interactive exercises that facilitate learning.
4. Keeping the issue of environmental protection in mind, developing a green belt within the College campus is one priority area.



C. Profile of the Affiliated/ Constituent College

■ Name and Address of the College :

NAME	PANCHTHUPI HARIPADA GOURIBALA COLLEGE
ADDRESS	VILL +P.O. : PANCHTHUPI. P.S. BURWAN. DIST: MURSHIDABAD. PIN-742161.
STATE	WEST BENGAL
WEBSITE	Panchthupihgcollege.in
Email (College)	Panchthupi.phgc@gmail.com
Phone No.	Land: 03484-271350 / Mobile : + 91-9475681450

■ For Communication :

Designation	Name	Telephone with STD Code	Mobile	Email
Principal	Dr. Soma Mukhopadhyay	03484-271350	+91-9434851757	mukherjeesoma70@yahoo.com
Steering Committee Co-ordinator	Soma Thakur	03484271350	+91-9932612280	Thakur_soma@yahoo.in

■ Status of the Institution :



Affiliated College

Constituent College

Any Other (specify

▪ Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening



- It is a Recognized Minority Institution ?

Yes
No

✓

If Yes specify the Minority status (Religious / Linguistic / any other) and documentary provide

Evidence :

Not Applicable of our College

- Sources of funding

Government
Grant in aid

Self-financing
Any other

- a. Date of Establishment of the College :

✓

DD	MM	YYYY
24	09	1996



b. University to which the College is affiliated / or which Governs the College (If it is a Constituent College) :

UNIVERSITY OF KALYANI

c. Details of UGC Recognition :

Under Section	Date, Month and Year (dd-mm-yyyy)	Remarks if any
2 (f)	26-06-2012	
12 (B)	26-06-2012	F.No. .8-324/2012 (CPP-I/C) dated-26-06-2012

(Enclosed the Certificate of recognition/s 2(f) & 12 (B) of the UGC Act.)

- Does the affiliating university Act provide for conferment of autonomy(as

recognized by the UGC), on its affiliated Colleges ?

Yes

NO

If yes, has the College applied for availing the autonomous status?



Yes

No

✓

- Is the college recognized?

a) by UGC as a College with Potential for Excellence (CPE)?

Yes

No

✓

If yes, date of recognition:

b) for its performance by any other governmental agency?

Yes

No

✓

If yes, Name of the agency ...

N/A

Date of recognition:

N/A



- Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. metes.	8551.09 Sq. metes.
Built up area in sq. metes.	1396.01 Sq. metes.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

- Facilities available on the campus (Tick the available facility and Provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

∞ Auditorium/seminar complex with

infrastructural facilities

∞ Sports facilities

∞ Play ground

∞ Swimming pool

∞ Gymnasium

✓
✓
✓
X
X

**▪ Hostel****• Boys' Hostel**

i. No of Hostels

X

ii . No. of Inmates

X

iii . facilities (Mention available facilities)

NOT APPLICABLE

• Girls' Hostel

j. No of Hostels

X

ii . No. of Inmates

X

iii . facilities (Mention available facilities)

NOT APPLICABLE

• Working Women's Hostel

k. No of Hostels

X

X



ii . No. of Inmates

iii . facilities (Mention available facilities)

NOT APPLICABLE

▪ Residential facilities for Teaching and Non teaching Staff (Give Nos. available- cadre-wise)

i) Teaching staff

X

ii) Non-teaching staff

X

- Cafeteria
- Health Centre
- Other facilities

X
X

Bank
ATM

Post Office
BOOK Shops

X
X
X
X

- Transport facilities

For Students
For Staff

X
X

Animal House

Biological waste

X
X



▪ **Generator /or other facility for Management or regulation of Electricity and Voltage**

The college has no Transformer but 3phases line connected from WBSEDCL for sufficient voltage for running Electrical equipments and Water pumps. College installed one generator 30KVA capacity for supplying powers in all of the areas of college Premises.

- Solid waste Management facility
- Waste Water management
- Water harvesting

X
X
✓

▪ **Details of Programmes offered by the College (give data for current academic Year)**



Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned / Approved Student	No. of Students Admitted
Bengali Honours	3 Yrs.	General Category : passed in H.S With (i)50% in Aggregate and 45% marks in subject , (ii) 55% in subject related subject and 45% Marks in aggregate and (iii) 55% marks in aggregate when the candidate has not studied the subject or any other related subject. Candidates belonging to SC/ST Category shall enjoy 5% relaxation in (i) , (ii) and (iii) above as the case may be.	Bengali	72	43
English Honours	3 Yrs.	DO	Vernacular English	39	15
History Honours	3 Yrs.	DO	Bengali	59	13
Philosophy Honours	3 Yrs.	DO	Bengali	59	19
Political Science Honours	3 Yrs.	DO	Bengali	46	07
Sanskrit Honours	3 Yrs.	DO	Vernacular English	39	17
Sanskrit	3yrs	Passed in H.S . in all category	Vernacular English	86	93
Arabic	3yrs	Passed in H.S . in all category	Vernacular English	111	02
B.A. General	3yrs	Passed in H.S . in all category	Vernacular English	576	297



- Does the College offer self –financed Programmes ?

Yes

NO

If yes how many ? N/A

✓

- New Programmes introduced in the College during the last five Years if any ?

Yes

NO

✓

If yes How many ?

02

Sl. NO.	Name of the Programme	Year of Introduction
01	English Honours in UG	2013-2014
02	Sanskrit Honours in UG	2013-2014

- List of the departments : (respond if applicable only and do not list facilities like Library, Physical education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	Under Graduate		Post Graduate
		Honours	General	



Arts	Bengali	Yes	Yes	NO
	English	Yes	Yes	NO
	Sanskrit	Yes	Yes	NO
	History	Yes	Yes	NO
	Philosophy	Yes	Yes	NO
	Political Science	Yes	Yes	NO
	Arabic	NO	Yes	NO
	Environmental studies	NO	Yes	NO

- No of Programmes offered under(Programmes means a degree course like B.A. B.Sc, M.A , M.Com.....)

- a. Annual System
- b. Semester system
- c. Trimester

✓

- No of Programmes with
 - a. Choice Based Credit System
 - b. Inter / Multidisciplinary approach
 - c. Any other (specify and provide details)

X
X
X

- Does the College offer UG and /or P.G Programmes in teacher education?



Yes
NO

✓

If Yes

- a. Year of introduction of the Programme(s).....**N/A**..... (dd/mm/YYYY)
- b. NCTE recognition details (if Applicable) : **N/A**

- Does the College offer UG or PG Programme in Physical Education ?

Yes

NO

✓

- No of Teaching and Non Teaching position in the Institution :

Positions	Teaching faculty						No of Non-Teaching staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/University/ State Government Recruited	0	0	0	1	3	1	4	0	0	0
Yet to recruit	0		0		4		4	1	0	
Contractual										



Government aided										
Part -Time Government aided					3	1				
Sanctioned by the Management /Society or other authorized Bodies					11	3	3			
Yet to recruit										

*Male *Female

▪ **Qualification of the Teaching Staff :**



Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
Ph. D				1			1
Ph. D Pursuing					2	1	3
M.Phil/M.Tech					2	1	3
Part -Time Teachers Govt. Aided							
Ph. D					1		1
Ph. D Pursuing							
M.Phil/M.Tech					1		1
PG					1	1	2
Guest Teacher							
Ph. D							
Ph. D Pursuing							
M.Phil/M.Tech							
PG					11	3	14

Number of Visiting Faculty /Guest Faculty engaged with the College: **N/A**

(PG)

- Furnish the number of the Students admitted to the College during last four academic years.

Categories	2012-2013	2013-2014	2014-2015	2015-2016
------------	-----------	-----------	-----------	-----------



	Male	Female	Male	Female	Male	Female	Male	Female
SC	56	39	42	21	50	23	33	22
ST	2		1	1	2			1
OBC	24	10	52	52	58	59	58	54
General	160	233	235	259	106	118	62	73

▪ Details on students enrollment in the College during current academic year:

Types of Students							
	UG			PG	M.Phil	Ph.D	Total
	1 st Year	2 nd Year	3 rd Year				



Students from the same state where the College is located	411	N/A	N/A	N/A	N/A	N/A	
Students from other States of India	X	X	X	N/A	N/A	N/A	X
NRI Students	X	X	X	X	X	X	X
Foreign Students	X	X	X	X	X	X	X
TOTAL::							

- Dropout rate in UG and PG (average of the last two batches)

Dropout rate	2013-2014	2014-2015
UG	37.54% (approx)	41.45% (approx)
PG	N/A	N/A

- Unit cost of education :

Unit cost of education	2014-15	2013-14	2012-13	2011-12
	Rs.	Rs.	Rs.	Rs.
a) Including the salary component	9621/-	8106/-	8015/-	8070/-
b) Excluding the salary component	758/-	1870/-	1071/-	883/-



(Unit cost=Total annual recurring expenditure (actual divided by total no of students enrolled)

- Does the College offer any programmes in distance education mode (DEP) ?

YES

NO

✓

- Provide Teacher- Student ratio for each of the programme course offered (Year-2014-15) :

Sl. No	Course				No of Students	No of Teachers	Ratio(Approx)
	Stream	Subject	Honours	General			
1	ARTS	Bengali	88	515	603	5	120 : 1
		English	16	18	34	3	11 : 1
		Sanskrit	18	101	119	3	40 : 1
		Arabic		04	04	1	4 : 1
		History	37	453	490	4	123 : 1
		Philosophy	07	407	414	4	104 : 1
		Political Science	03	231	234	2	117 : 1

- Is the College applying for :

Cycle 1

Cycle 2

Cycle 3

Cycle 4

✓



Re-Assessment

- Date of Accreditation * (applicable for Cycle 2 ,Cycle 3, Cycle 4 and Re-Assessment only)
N/A

- Number of working days during the last Academic Year :

264 days.

- Number of Teaching days during the last academic Year :

138 days.

- Date of establishment of Internal Quality Assurance Cell [IQAC]:

IQAC : 26-09-2013 (dd/mm/yyyy)

- Any other relevant data (not covered above) the College would like to include. (do not include explanatory / descriptive information) :
College is located in Kandi sub-division . It is situated in a rural and Backward area. The People of this area affected in flood in every year. The Village and College is situated in the bank of the **Maurakshi** river. Recently A master Plan Sanctioned by the Central Govt. to escape this situation. The development work cannot be properly done because of the distance of the College from District Town Berhampore and State Capital Kolkata.

CRITERION- 1

CURRICULAR ASPECT

❖ HISTORY:



Our PANCHTHUPI HARIPADA-GOURIBALA COLLEGE started strolling on & from 24 September 1996 with the affiliation of the Calcutta University first and after then affiliated to the University of Kalyani in the year 1999. Our little College never demand of its high birth in the educational field in our district, yet its boundless utility perceives when it comes in noticeable effect that 80% of the students are first Generation learner. We are bound by promise to give the higher education to the socio-economically backward people of the remote villages. At the time of inception, we started imparting education in a building given by a loyalist of this village. From 2005 imparting education in our own college building (Double storied) and we are trying very hard effortlessly to make the college infrastructure strong. Presently, B.A. 3 year Degree course (Honours & General) running. Affiliated subjects are:

HONOURS- BENGALI, ENGLISH, PHILOSOPHY, POLITICAL SCIENCE,HISTORY and SANSKRIT.

GENERAL: BENGALI, ENGLISH, PHILOSOPHY, POLITICAL- SCIENCE,HISTORY, SANSKRIT and ARABIC. Besides the syllabus course, we give lessons to help the students learn on other subjects which will be important in their future working life.

We have done this:

- I) Plantation on vacant college land.
- II) To keep the Class rooms and entire boundary free from waste materials.
- iii) Disinfection works of the College campus used to do by every fortnight.
- iv) Once in a week Dustbins keeps clean.
- v) Supervision of Latrines & Lavatories in every week.
- vi) Gardens Irrigation works.
- vii) A carefully organized expedition programme by the students of the environmental science made to make the village people alert to keep the environment clean.
- viii) To prepare the project on (Pulse Polio & Aids awareness workshop among the students) villages by the students.



Our future planning:

To prepare our future plans only financial paucity making it difficult. As because, our College is small naturally, with the average earnings it is very hard to make plans as per the needs. Yet we will not keep ourselves apart from Developments. We have made a structure on basic needs. Such as:

i) A big Cultural room:

To organize cultural programmes of own. There is a Cultural Organization at Panchthupi named as "**Panchthupi Udayan**" Several students of our college are engaged with the Organization. In the present aspects, the cultural exercise keep the them healthier.

ii) With the collaboration of INTAGH moral duty of our students would be to keep constant supervision on the Heritage mansions and places of this locality as such, the ancient immemorial place of ' Bouddha Vihar' and to make publicity of it's Historical Importance.

iii) Garbage Recycle bin:

We wish to install 2 types of Dustbin more where i) waste materials would be thrown away for easy mixing with the soil and ii) other is non-soluble of waste materials.

iv) Eco Club:

We have a future plan to make ECO CLUB in our College. At the time of admission all the students will take membership of its and from this place they will alert regarding



environmental situations. Magazines, News bulletin on environmental news would be kept in this club and seminar would be called for

In every three alternative months and environmental specialist may be called for to deliver speeches on environment for the *sake* of our students.

- v) Suggested to introduce add-on. A short term continuing education courses with the collaboration of the department of adult, continuing Education and extension, University

No.	Subjects	Courses	
1.	Arabic	General	
2.	Bengali	General	Honours
3.	English	General	Honours
4.	History	General	Honours
5.	Philosophy	General	Honours
6.	Political Science	General	Honours
7.	Sanskrit	General	Honours

of Kalyani . we think, in addition to the present learning method

to increase students interests in education and at the same time to decrease College Drop out rates.

- **Table 1.1: Subject offered in the College**



❖ **Courses Implemented during the last Five Years :**

Honours Course in **English and Sanskrit** has been Introduced w.e.f. the Session **2013-2014**.

1.2 : Academic Flexibility

a) Academic flexibility through various Subject combinations. At Present the College runs **seven (7)** Under Graduate Programmes. The student have a choice to opt out **thirteen (13) Combinations** in Honours Course and **nineteen (19) combinations** in General course.

b) The College has introduced Annual system in UG Course with each module carrying 100 Marks. Recently the Internal examinations in Honours Course has introduced.

Table 1.2: Subject Combination opted during Academic session 2015-2016 : (B.A. Course):

- **Table 1.2**



Bengali	History	Philosophy	36	DEC-2015
	History	Political Science	4	
Panchthupi Haripada Gouribala College, Panchthupi, Murshidabad, West Bengal				
	History	Arabic	1	
	Political science	Arabic	X	
	Philosophy	Arabic	X	
	English	History	X	
	English	Philosophy	2	
	English	Political science	X	
History	Bengali	Philosophy	11	
	Bengali	Political Science	2	
	Bengali	Arabic	X	
	Philosophy	Arabic	X	
	English	Political science	X	
	English	Philosophy	X	
	English	Arabic	X	
	Political science	Arabic	X	
Philosophy	Bengali	History	13	
	Bengali	Political Science	6	
	Bengali	Arabic	X	
	English	Political science	X	
	English	History	X	
	English	Arabic	X	
	Political science	Arabic	X	
	History	Political Science	X	
Political science	Bengali	History	3	
	Bengali	Philosophy	4	
	Bengali	Arabic	X	
	English	Philosophy	X	
	English	History	X	
	English	Arabic	X	
	Philosophy	Arabic	X	
	History	Philosophy	X	



❖ Academic affairs of the College

a) The Course on Concepts is meant to promote clarity and deeper understanding of concepts which is necessary to enable students to think clearly. This is a weak area in school education and needs, hence, special attention.

b) The Teachers Council Comprising of all heads of department, meets at the commencement of new session to discuss the academic calendar, routine and other related issues.

c) Proposals for Guest Lecturer appointment are put forward to the authority for departments having scarcity of teachers.

d) When the prolong absence of students in a particular course is reported necessary steps are taken to inform the students. The head of the department meet the students with special care and discuss the possible outcomes of absence.



1.3 Curriculum Enrichment :

The College is affiliated to University of Kalyani and does not have the power to design any course at Under Graduate Level. The Subject combinations are at par with the rules of the University. However depending on the demand of the students, permission to open a new course is sought from time to time. Honours in English and Sanskrit have been introduced recently.

The University organizes meeting of different subject teachers from time to time to review and suggest modifications in syllabi, if any. The College attend such meetings and the teachers are well informed about the changes in syllabus, the question pattern etc.

A new policy has been adopted by using Smart room for motivating the students of General and Honours stream to attend classes regularly [from December-2015].

The college has an active and continual feedback system through the Student-Faculty-Committees [from the year 2014-15]. They meet regularly and detailed minutes are prepared and shared with the Principal. The action points identified are acted upon promptly. Feedback from teachers is elicited largely at Staff Council meetings which, in Panchthupi Haripada Gouribala College, are a great deal more than routine exercises. The faculty members take this very seriously and participate with responsibility and discipline.

Through the Principal obtaining in person the feedback from various departments by meeting and interacting with them on a departmental basis.



The IQAC ensures that the students participate in few enrichment programmes and derive maximum benefit from them.

1.3.1. Dissemination of Information :

The college web site contains all the necessary information regarding the courses offered, facilities provided, all Committees , Grievance redressal Cell and RTI Cell. The websites regularly updated. All Notices and Information are posted on the website as well as on the display Board placed at strategic positions within the College. The Process of purchase and construction is made as transparent as possible.

1.3.2. Quality enhancement of Teachers

We sincerely believe that the best result with respect to student learning outcome results from active participation and interaction on the part of both the teachers and students. The teachers of the college attend Orientation Programs and Refresher Courses under various Universities. This helps them to keep pace with recent developments in their subjects, modifications in the syllabi.

The Table 1.3 depicts the Courses (Orientation Programmes & Refresher Courses) attended by the faculty members during last 4 academic years.

- **Table 1.3**



Year	Name of the Teacher	Department	Course attended
2011-12	Dr. Soma Mukhopadhyay	Bengali	RC
	Soma Thakur	Philosophy	RC
	Mihir Kumar Mandal	Bengali	OP
2012-13	Mintu Mondal	Polilitical science	OP
2013-14	Mintu Mondal	Political Science	RC
	Mihir Kumar Mandal	Bengali	RC
	Arnab Mukherjee	English	OP
2014-15	Soma Thakur	Philosophy	RC
	Arnab Mukherjee	English	RC

1.3.3.: Research and Publications

A good number of teachers are involved in Research work and participate in various National and International seminars to exchange ideas and work. Following is a table showing the participation of the teachers in various seminars and workshops.

- **Table 1.4 Participation in seminars and workshops in Pre-accreditation**

Nature of seminar	Workshop	Number of teacher Participants
State		30
National		5
International		3
	State	X

The quality of research carried out by the teachers can be assessed by their research publications.

Over the last ten years, the faculty members have published **Nil** research papers in international journal, **12** in national Journals and **11** in state level journals.7have been published by the faculty members.



Financial grant for research is received through Minor Research Projects funded by Government agencies like UGC, CS Following is the list of UGC Projects ongoing.

.The 3 teachers also apply for and pursuing Faculty Development Program in Ph D work.

2 teachers have Ph D degree , 4 have M. Phil and 1 Minor Research project is ongoing.

The list of teachers benefitted by FDP is presented below.

- **Table 1.5: The list of teachers benefitted by FDP is presented below.**

Name	Department	Period	Status
Soma Thkur	Philosophy		Ongoing
Mintu Mondal	Political science		Ongoing
Mihir Kumar Mandal	Bengali		Ongoing

Following is a list of ongoing Minor Research Projects funded by the UGC

- **Table 1.6: Ongoing Projects by faculty member**

Name of Teacher	Department
Mr. Mintu Mondal	Political Science



❖ Learning Resources:

The college authority takes initiative in providing students with latest technologies in learning:

The college has a smart classroom to promote ICT based teaching. Teachers are encouraged to follow audio visual techniques in teaching. One classroom is provided with LCD Projector and seven classrooms are equipped with equipments.



The library of the college has 3512 Books. In addition College subscribes a Leading Newspaper.. The college library is automated and has 02 e-books reader. A detailed report of the Library is presented in the later section.

The teachers are encouraged to organize seminars, regional as well as National where eminent speakers are invited. In addition NSS department of the College holds seminars at regular intervals where teachers of the College and eminent speakers from outside.

There are six computers and one laptop in the college.

❖ **Other facilities :**

A Conference Hall with a seating capacity of 300 and above and a smart room with a seating capacity of 60 and above to host different seminars and training programmes.

The College is unable to design Curriculum for Under Graduate Course and abides by the regulations of the parent University, university of Kalyani. The University organizes meeting of different subject teachers from time to time to review and suggest modifications in syllabi, if any. The College attend such meetings and the teachers are well informed about the changes in syllabus, the question pattern etc.

❖ **Extra Curricular Activities :**

Aim in at the holistic development of the students the Institution stresses on sports and on games, both indoor and outdoor. The students have the option to choose from a variety of games like Carom Board, Badminton, Cricket, Football, Volley ball and others.

The College has a playground. The teachers also enjoyed indoor games facilities.

- **Table1.7: Allotment in sports development**



Allotment	2011-12	2012-2013	2013-14	2014-15
Sports development	Nil	Nil	10000/- Received in 2014-15	15000/-

❖ National Service Scheme (NSS)

Panchthupi Haripada Gouribala College , Panchthupi, Murshidabad has the tradition to work for the development of the neighboring people through various social welfare programmes. In the Academic session of 2012-13 the College Introduced (National Service Scheme) unit here. The N.S.S. units of the college have been running successfully under the guidance of the programme officers.

Asst. Professor Mr. Mintu Mondal was appointed in 2012 as Programme Officer of Unit-I .

❖ Motto of N.S.S.

The motto of National Service Scheme is “not me, but you”. The symbol of N.S.S. stands for continuous progress through work. Students of N.S.S. work through regular programmes in the college premises both inside and outside. Sometime they arrange special campaign programmes.

❖ Aims and objectives

The colleges always encourages the students to join N.S.S., because it helps students to achieve self-help, to develop the quality of leadership to acquire personality. They can learn how to co-operate among themselves as well as with the people. We observed the NSS day in every year in the college.



❖ Financial assistance

The main source of finance regarding N.S.S. programmes comes from the N.S.S. Department , university of Kalyani , Kalyani Nadia. All the expenses as per allotment spent by the Programme officer and finally utilization submitted after audit to the University.

❖ Infrastructure

The college provides its best to extend necessary materials to the students. Students of the N.S.S. unit works mainly on Tuesday between 1.00 p.m. to 4.00 p.m. Each of the N.S.S. unit consists of 100 (one hundred) students.

The Programme Officers divide them in some groups to execute the programmes.

❖ Activities

The students along with the Programme Officers participate in the programme. Excluding the special camp, they work for beautification of the college premises and building.



❖ List of some outstanding programmes

1. Pulse Polio awareness programme at Panchthupi village Area
2. Awareness programme on AIDS.
3. Socio-economic Survey at Panchthupi Village.
4. Blood Donation Camp at College premises.
5. Seminar on Social Service, National Integration, N.S.S.
6. The N.S.S. units organized a free medical check up camp for students and public by eminent physicians.

❖ Our mission

To make every man a member of the social & responsible society.

❖ Achievements:

- **Table 1.8: Students selected in Indian Army till-2015**

Name of student	Year
Subrata Modak	1997-98
Md. Akram Hossain	2005-06



CRITERION 2

Teaching, Learning and Evaluation

We sincerely believe that the best result with respect to student learning outcome results from active participation and interaction on the part of both the teachers and students. The teachers employing the best practices in teaching and learning engaged the students actively in their studies amongst themselves as well as with the faculty members and implement regular and periodic assessment in order to evaluate how well their programme is in meeting the objectives.

2.1.1 Transparency in admission

After the publication of 10+2 Results of different Boards and/or Councils and keeping in view the order of state government and the guidelines of University of Kalyani the important dates for admission process are publicized in the College Notice Board and in the College website (2015). The Merit list Published in the College website as well as in the College Notice Board. Total Admission Process done in the Year 2015 as per rules and guide lines of the Higher Education department Govt. of West Bengal. Enlisted Students as per Merit list admitted through E-Counseling Process. After verification of their testimonials Finally admitted in the College In the Year 2015. Up to 2014



Traditional Process followed by the College for Admission as guided by the University of Kalyani and Higher Education Department, Govt. of West Bengal.

The provision to change the pass combinations is kept open provided it agrees with the intake capacity and a balance among all subjects is maintained.

2.1.2 Student enrolment and profile

Following is the number of Prospectus distributed and students admitted to various undergraduate courses during the last 4 years:

- **Table : 2.1. :**

Session	Number of Admission form issued	Number of Students who took admission
2012-13	650	420
2013-14	961	553
2014-15	592	468
2015-16	online	411



2.1.3 Admission to Undergraduate courses

The admission is on merit basis complying with the rules laid down by the University regarding minimum eligibility, with State and central Government regarding Reservation percentage. It is a must that the candidates appear for counseling, failing which they are not allowed to take admission. In the counseling Hall, subject teachers along with other senior members of the staff are present. The intake capacity is declared beforehand to avoid any complication.

The entire procedure is transparent and hassle free.

In the academic Year 2015-16 total admission process done by the College authority as per rules and Guideline of the Higher Education department. Whole Admission process done online including Counseling .

2.1.4 Admission Committee

From the Year 2014-15 Admission Committee of the college is formed comprising of IQAC members, Teachers' Council Secretary, senior Teachers and non teaching members of the staff. The committee meets before the beginning of the process to set the rules and dates. Students Collect their Admission form Paying an amount for Admission form and Prospectus up to the Year 2014-2015. Once finalized they are circulated through College notice boards and website from this year (2015-16). In the Year 2015-16 entire dates for admission Process set by the College as directed by the University. The students submit the same thorough online paying application fees as decided by the Admission Committee. A student can apply to a maximum of one course with a single Form. The Student can apply many Subjects for separate form. The admission committee keeps a record of the number of submissions and at the end of the submission date, arranges for verification by the concerned department.

After verification and corrections, if any, merit list is prepared and published. The counseling dates are announced and the subject-wise counseling has done in presence of departmental teachers staff and representatives of



Admission Committee up to 2014-2015. But Whole Admission process done online including Counseling from the Year-2015-2016 .

Reservation policies are maintained as per rules as circulated by the Government.

❖ Course wise data of students admitted to various courses

- **Table 2.2 : Students Profile**

Sl. No.	Course	2013-14	2014-15	2015-16
1.	B.A. 1 st Year (H)	83	88	114
2.	B.A. 1 st Year (G)	470	380	297
3.	B.A. 2 nd Year (H)	56	40	Result Awaited
4.	B.A. 2 nd Tear (G)	68	59	Result Awaited
5.	B.A. 3 rd Year (H)	53	44	Result Awaited
6.	B.A. 3 rd Year (G)	61	52	Result Awaited



2.2 Catering to Student Diversity

2.3. Higher Education for all

Higher Education is no longer a dream, it has turned into reality. The percentage of students opting for higher education is increasing day by day irrespective of the economic and social conditions. We have presented a brief statistical study of the percentage of female students, candidates belonging to Scheduled Caste, Scheduled Tribe and other backward classes.

- **Table 2.3. : Students Profile (Caste wise)**

2012-13					
	General	SC	ST	OBC	Total
Male	160	56	02	24	242
Female	233	39	00	10	282

2013-14					
	General	SC	ST	OBC	Total
Male	235	42	01	52	330
Female	259	21	01	52	333

2014-15					
---------	--	--	--	--	--



	General	SC	ST	OBC	Total
Male	106	50	02	58	216
Female	118	23	00	59	200

2015-16					
	General	SC	ST	OBC	Total
Male	62	33	00	58	153
Female	73	22	01	54	150

- **Table 2.4. : Teaching Staff**

Nature of appointment	Male	Female	Total
Full time *	3	2	5
Part-time (Govt. approved)	3	1	4
Guest	11	3	14

- **Table 2.5. : Non teaching members**

Nature of appointment	Male	Female	Total
Permanent	4	0	4
Casual	3	0	3

2.2.2.: Provision for Differently able students :

The college has a ramp for physically challenged students. Since the building does not have any elevator, it is assured that the lectures are held on the ground floor. The members of the staff extend their support as and when needed. It is hereby noted that there is no visually challenged student enrolled in the College.



2.2.3. : Academic support for slow learners :

The teachers assess the academic progress of the students through one to one interactions. Students who are weak are offered special attention. Teachers arranged extra classes for the slow learners. The students having honours have access to the department at all times.

2.3. : Teaching and Learning

2.3.1. : Planning of curriculum implementation

Before commencement of the new session, the Academic Calendar is prepared in consultation with the probable dates of University Examinations. The routine is circulated amongst the students before seven days of the commencement of classes. Since looking after the academic affairs of the college requires all time consultation with the Governing Body of the college, has elected a senior teacher as the Secretary of Teachers Council in every year as per statute of the Kalyani University . The said person is responsible for drawing the routine, to assure that every faculty norms. The secretary of Teachers Council keeps an eye on the day to day academic matters, holding of classes at stipulated hours. Every full time teacher is allotted a minim 18 classes per week, for Honours and General subject class is of 45 minute duration. In addition to these classes, students are free to ask for extra classes. For students of Final Year Honours, the teachers dedicate extra hours every day. There are Departments where the number of teaching staff is scarce and so the extra load is shared among the present teachers increasing the number of classes to 20-25 in some subjects. The University has revised the syllabi of all undergraduate courses in 2009 2010 and 2015-16 in Bengali only. Students are informed of the modified syllabi and question pattern. Teaching plans are made according to the Academic calendar. Teachers maintain records of the classes taken and the Governing Body directs the Principal to check and verify such records.

The teachers council meets regularly to discuss the difficulties being faced in completing the syllabus.

At times when the demand is high the college authority takes measures to engage Guest teachers in some subjects.



Students are advised to refer to the question bank provided by the University and to the previous question papers. The Library has archived the previous years papers and it becomes convenient for the students to refer to.

The Teachers of all departments takes inter disciplinary classes .

- **Table 2.6 : Teaching days**

Session	2011-12	2012-13	2013-14	2014-15
Number of days College was open	262	257	244	264
Number of days Classes were held	140	148	101	138

The number of teaching days 2013-2014 has been reduced due to Parliamentary Election and Panchayat Election. The College was acquired by the Election Commission for Police camp and other purposes of the said Election Process.

2.3.2 : Faculty Members

- **Table 2.6 : Existing faculty members**

Assistant Professors	Associate Professors	Part time Lecturers (Govt. Approved)	Guest	Total
4	1	4	14	23

- Number of Permanent Faculty with Ph. D : 01
- Number of Part time Faculty with Ph. D : 01
- Number Faculty Pursuing Ph. D : 03



- Number of Permanent Faculty members with M. Phil : 03
- Number of Part time faculty members with M. Phil : 01

• **Table 2.7 : Teachers Recruitment up to 2015-16**

No of Teachers	Assistant Professor		Associate Professor		Total	
	Recruited	Vacant	Recruited	Vacant	Recruited	Vacant
No of Teachers	05	04	0	0	05	04

2.3.3 Faculty Participation in Conferences and seminars

Following is the Description of the conference attendance by Teachers :

• **Table 2.8**

Number of Faculty Attended	International	National	State level
	3	5	30

2.3.4. Faculty Participation in Refresher course and Orientation Programmes

• **Table 2.9 RC/OP attended**

Year	Refresher Course	Orientation Programme
2011-12	02	01
2012-13	00	01
2013-14	02	01
2014-15	02	00

2.3.5 Student Evaluation

1) The college holds a Test Examination well before the commencement of the University Examinations. The papers are evaluated and the result is published. The answer scripts are shown to the students. This enables the



students to gauge their weak areas and work on them. In addition each Department holds tests and open discussion to evaluate the condition of students.

2) The students are evaluated on a regular basis depending on their performance in the Class attendance and open discussion in classes.

2.3.6 University Results at a glance

- **Table 2.10 : University Results at a glance**

	2012		2013		2014	
	Appeared	Passed	Appeared	Passed	Appeared	Passed
B.A. (H)	243	186	233	186	229	173
B.A.(G)	465	241	451	206	561	245

2.3.7 Role of the Internal Quality Assurance Cell

The IQAC was formed in 2013, the IQAC has played a key role in ensuring the highest level of clarity and functioning for the quality enhancement of the Institution as a whole. A number of steps have been taken for the maintaining the academic standard and ensure the efficient performance of administrative and financial tasks. The Office Automation, Accounts and Library software have been procured and staff members provided with a through training by the providers. It has been through the combined efforts of the authority, the Governing Body and

IQAC that the office is completely automated. Recently the State Government has provided financial assistance for Computerization of Salary Accounts , online admission software and the college has acquired and installed the same. Though the college is located in the rural and economically backward area it is through the active support and the love for the Institution that the members of the staff nurture that these implementations could be made effective. The records are maintained with maximum possible accuracy.



The Library has been equipped with 02 e-book reader making it possible for all to enter the world of e-books at a stroke. The IQAC has motivated the Installation of the same. Some books to be purchased immediately for the College Library as per recommendation of University for Sanskrit and English Honours Course. In addition to other subjects books to be purchased for library out of fund received from West Bengal Govt. Higher Education department for Infrastructure Development.

With the Grants received from the UGC under XII Plan, One 30 KVA Green generator Installed, one smart room has been equipped with LCD projector ,furniture, sound system and a smart board which is used by the teachers as per their requirement.

The College is under CCTV surveillance with cameras at important locations of the College out UGC Grant received for development.

For Pure drinking water for the Student & staff 3 water purifier purchased from UGC fund XII plan Allotment for development.

IQAC has been guiding the faculty members to develop their academic and professional career so as to compatible with CAS.

The role Students' Union up to January-2015 towards the welfare of students is also commendable.

The Teachers are encouraged to attend Refresher Course , Orientation Programmes and Ph. D Courses. The faculty members deliver lectures in inter departmental areas. But the Documentation has not yet been preserved due to lack of consciousness. It is to be preserved from now.

In addition to this various seminars have been organized by different departments within the College premises where IQAC plays an important role. The IQAC also to be organized a seminar to motivate the members of the staff for accreditation.

2.3.8 Seminars Organized by Departments/ College

- **2.11 Seminars Organized**

Sl	Topic & Date	Organized by	Speakers	Sponsored
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No.		Department/Others		by
1.	Great revolution -1857	All departments	Prof. Mrinal Kanti Chakrabarty	College
2.	How to Combat HIV/AIDS	NSS Department	Teacger in Charge, Salar M.A. College	NSS Unit Of the College
3.	Binodoner- Biborton- Aam Banglai Gram Banglai	Bengali & Philosophy Department	1.Prof. Shaktinath Jhan (Ex- Prof. K.N. College) 2.Prof. Suranjan Middy. (RBU) 3.Prof.Layek Ali Khan (VU) 4.Prof. Kishore Kr. Roy Chowdhury(former Prof.Aurangabad D.N College) 5. Pulakendu Sinha (Gobeshak, Lokosanskrity)	UGC

2.3.9 Facilities available for student centric learning

The college is at the banks of Maurakhsi river far from the hustles of a busy life. total area of the campus is 2.11 Acres. There is an administrative building inside the College Building. The Students' Union Room, the canteen also lie outside of the class premises so that the students experience an atmosphere conducive to learning. There is one block for block for humanities stream.



The college authority provides contingency and funds as and when required for purchase of new apparatus but a master plan needs to be constructed for of Honours and General courses.

This is one of the major drawbacks of the college and needs immediate attention.

The College library has 3512 subject books.

* *

- ❖ **Library Layout :** The 54.06 Sq mtrs. well ventilated, intelligently lighted up and comfortably furnished to partially automated library with a seating capacity of about 20.
- ❖ **ICT Infrastructure and Know how**
 - ✓ The Library has one computer, one scanner, , LAN, Broadband Internet immediately Bar code reader to be provided. The teachers in many departments employ audio visual teaching aids to make the content interesting for the students. There is a classrooms with audio arrangement and one seminar room which has a smart board with audio visual arrangement and can be requisitioned for use.
 - ✓ Extra teaching hours are devoted to the Honours students.

- ✓ Independence is observed on 15th August wherein talks are delivered by the faculty members. The college also observed "**Rabindra Jayanti**" where a cultural program was organized by the teachers.

- ✓ Other special dates like Women's Day, Teachers day are observed. This year in compliance with the directive of the State Govt. "**Nijer elaka poriskar avijan**" actively performed on 15th August 2015.

- ✓ Every Year **National voters day** observed by all the College Student and staff on 25th January. These observances enrich the social awareness of the students and help in overall development of the students.
- ✓ Students are motivated to participate in Mock Parliament at various levels. The teachers of the college guide them .
- ✓ The college has one units of NSS and the students register themselves and participate in various programmes of social awareness.



- ✓ The college campus has one playground which is used effectively by the students for playing various outdoor games. The Sports Department houses various facilities which the students can avail.

2.3.9 Role of the College authority in implementation of Strategies

- ✓ The Secretary of Teachers Council keeps record of the classes being held at stipulated hours.
- ✓ Any deviation is brought into the notice of concerned teacher. Attendance of students is monitored by Departmental teachers and any long absence of is reported.
- ✓ For ensuring academic up gradation of faculty, teachers are encouraged to attend workshops, seminars and orientation programs.

2.3.10 Innovative processes adopted by the institution in Teaching and Learning

- ✓ The college has utilized grants received from UGC efficiently to provide one classroom with LCD Projectors. One laptop has been procured for teachers who do not carry their own laptops.
- ✓ Often students are provided with hard copies of the matter taught in the class.
- ✓ The teachers are provided with microphones to address the classes where the student strength is high.
- ✓ There is a smart board in the seminar Hall which can be used by teachers to deliver lectures.
- ✓ Students develop the habit of thinking and working in a group. The students then go out and assist others in the group, this heightens their confidence and understanding of the subject.
- ✓ The teachers while introducing a subject first try to give an introduction of the applications of the same by giving examples from daily life. This makes the subject clear and creates a long lasting memory. Many teachers have a good sense of humor and this makes long lectures not only informative but also interesting and helps maintain a cordial rapport between the teachers and students.

2.4 Teacher Quality



Teachers take initiative to learn the latest developments, Continuously seek improvement in their work for individual an institutional excellence.

2.4.1 Recruitment of teachers

As and when vacancy arises due to superannuation or transfer of a teacher, a requisition is made to the West Bengal College Service Commission appointing a teacher against the vacant post. 100 point Roster is duly maintained. Upon receiving recommendation from the WBCSC, appointment letter is issued to

the candidate after resolving the same in the Governing Body meeting.

recommendations by WBCSC are in compliance with UGC Norms. Relevant documents are then sent to the DPI.

Now the College has 5 Full time Teachers appointed by the WBCSC . In addition there are 4 Part Time teachers approved by the Government . Responding to the need of the Students in different subjects 14 Guest lecturers have been recruited by the College for under undergraduate courses.

- **Table 2.12 Highest Qualification of Teachers**

Highest Qualification	Professor	Associate Professor	Reader	Assistant Professor	Part time Teachers	Guest Teachers
Ph.D	0	1	0	0	1	0
M.Phil	0	0	0	3	1	0
P.G.	0	0	0	1	2	14



Pursuing Ph. D.	0	0	0	3	0	0

2.4.2. Research Projects

The Teachers are motivated to submit proposals for Research. One Minor Research project has been funded by the UGC and the financial Assistance is ultimately utilized for the enrichment of the institution. Upon completion of the project the books are kept in the library and the computers/Laptop and other equipments are handed over to concerned department.

- **Table 2.13 Number of Teachers involved in MRP (XI-XII Plan)**

	2012-13	2013-14	2014-15	2015-16
No of Teachers in MRP	0	0	0	1
Research Funds Received	0	0	0	217500/- (out of 280000/-)

This MRP is Under Mintu Modal , Asstt. Professor, Department of Political Science. Date of Sanctioning of the Project :03/02/2015.This project is ongoing.

UGC Seminar organized

- **Table 2.14**

Sl No.	Topic	Department	Date
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1.	“Binodoner Bibortan Aam Banglai- Gram Baglai “	Bengali & Philosophy	26th August & 27 August-2015
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2.5 Examination reforms

The college is affiliated to the University of Kalyani and abides by the rules framed by the University for holding exams at UG level. Any reform or modification is brought to the notice of the authority and steps are taken to inform all.

At college level, before the commencement of examinations tests are held following the University pattern and the scripts are evaluated and shown to the students. This acts as a preparatory test for them.

. The Internal Examination to the Honours course is implemented by the College from this Year.



CRITERION 3

Research, Consultancy and Extension

Panchthupi Haripada Gouribala College has always been keen and enthusiastic to extend its horizon to the development of research work amongst its faculty members. It also tries its best to inculcate the significance and interest for research to its pupils. It has always been our honest Endeavour to institutionalize a spirit of research and development of a sense and an environment of creativity through promotion of increasing involvement of faculties in various kinds of research activities which could culminate into quality publications, extension of various new prospects and academic linkages.

The college tries its utmost to provide teachers with the facilities needed for these activities across its capacities. The college encourages teachers to apply for grants, participate in collaborative and research based extension programmes and in State, national and international conferences organized by the college and other institutions. They regularly organize state and national level conferences and seminars in collaboration with other Institutions.



The college has always been committed to inculcate the spirit of campus to community research culture and the departments are encouraged to undertake community-oriented research projects. Access to e-books has been made possible recently.

3.1: Promotion of Research Culture

Promotion of research culture is considered as one of the important areas in our institution and is usually through the following measures taken up:

1. An environment of research culture and exercise of knowledge is built up through departmental /State/ National level seminars, ,faculty consultancy to students. Invited talks by eminent resource persons in various disciplines are delivered. Students enrich themselves by listening to these talks and by interacting with the students .
2. A library resource of about 02 e-books reader available for the students and the faculties.

3.2: Recent recommendations of the Research committee:

The committee recently recommended for begin with allocation of financial grant to faculty members for pursuing research activities.

It has also recommended the facilitation of research activities by providing adequate time slots by offering flexible class schedule for those undertaking Ph.D. coursework.

3.2.1: Promotion of Research Activities :

The Government of West Bengal has no provision for sabbatical leave. The faculty members make optimal use of their study leaves, preparatory days, holidays and vacation on purposes related to research. A few teachers have completed or are pursuing active research. They are provided with infrastructural and other support services within the campus. They are allowed a flexible class schedule.

Three faculty members are enjoying UGC faculty development Programme. The College also remains happy and liberal to sanction on-duty leave to participate in academic conference and seminars.

3.2.2: Outcome:

One faculty member was granted MRP in 2015 funded by the UGC. The college is equipped with Internet facility for the use of the teachers and the students in the presence of teacher.



3.3: Institutional Efforts for Smooth Progress :

Implementation of research activity:

- ✓ To promote and ensure smooth progress/implementation of higher research, a number of measures are usually adopted by the College.
- ✓ Principal Investigators of the research projects are provided adequate autonomy in conducting the research work.
- ✓ Funds sanctioned by the Central/State government or other agencies to the Principal Investigator released without delay according to stipulated norms.
- ✓ Necessary infrastructure, manpower and other support services are always provided within the campus. library, internet, software etc. are always at the disposal of the scholars.
- ✓ E-journals and e-books are available from e-contents.
- ✓ They are also granted flexible teaching schedule as well as full paid on-duty leaves adjusting the class schedule. They are also allowed to avail short study leaves for various coursework, workshops, Refresher Course, Orientation Programmes etc.
- ✓ Leave is also sanctioned to enable teachers to participate/present papers in different seminars and conferences and also to undertake research methodology training.

3.4 : Faculty Research Activities and Contributions

3.4.1. Publication :



As on record. The faculties of this Institution has published **12** Papers of National seminars, **11** papers of State Level seminar and **Nil** In International Seminars.

Two books have also been published by the faculty members.

3.4.2. Research Projects

Minor Research Project :

One member Political science faculty who is now working on this project . The following table shows the details of Grant received during XII Plan Period on account of UGC Minor Research Projects:

- **Table 3.1 : The details of Grant received by our faculty members during XII Plan Period on account of UGC Minor Research Projects:**

Sl No.	Name of Teacher	Subject	Date	Sanctioned	Plan Period	Completed/ Ongoing
1.	Mintu Mondal	Political Science	03/02/2015	2,80,000.00	XII	Ongoing

3.5: Faculty participation in academic seminars / conferences

The college has always paid special attention so that faculty members remain up to date about the global academic development. Taking this opportunity, the faculties regularly participate in seminars and conferences in and outside the college. Our faculty members has participated in 05 international,15 national and 30 state-level seminars and conferences.

3.6: Award of Ph. D degree

Since the inception of the College two faculty members have received Ph. D . degree from different universities and the college provided all supports possible under extant service rules to conduct their research work and write their thesis. Also, at present, 03 teachers are pursuing their PhD research.



CRITERION 4:

Infrastructure and Learning Resources

Infrastructure is an essential part of any educational institution. Without appropriate and adequate infrastructure, no academic institution can fulfill its avowed aims. An educational institute can perform properly only when there is healthy synergy between its students, its faculty, and its staff. An apt and adequate infrastructure is one of the major factors to ensure this. With this realization in mind, this institution

works towards maintaining an infrastructure that successfully facilitates the teaching-learning process.

One of the prime ingredients of infrastructure of an institution is the learning resources it provides to its students. Hence, this institution accords premium value to provide the best possible and learner-friendly learning resources to its students.

The infrastructural details of the college along with relevant information regarding its learning resources are stated below.

4.1.1: Role of Institution towards improvement of infrastructure

The college is being located i in a remote rural area with the aim of making available higher education to local students. Since the inception of the College students of the local area getting admission in our College, but unfortunately poor in number, which is very unexpected, but our assumption is we provides only affiliated course to B.A. (HONOURS & GENERAL) but students have multipurpose choice of courses which is not available presently. Students strength may be increased if we able to introduce various stream of courses in our College. The college campus measures about 2.11 acres; however there is immediate need to extend the building to accommodate the ever increasing intake of students and affiliation of new subjects. In view of the increasing student strength and the inclusion of new subjects, the total built up area of the college to be increased.



4.1.2 : Physical Facilities

- Conference Hall and Smart Room with Audio visual facilities
 - Class rooms with adequate space
 - Sport facilities: Play Ground , Volley ball Court and Indoor games
 - Canteen : Extend facility beyond working hours
 - Generator :30KVA Green (Kirloskar)
 - Water Harvesting : One is Existing
-
- As per requirement of the IQAC Staff council meeting the College Governing Body directed for renovate the Following :
 - Girls Common Room inside the Main Building and Boys Common Room & Student Union Room Outside the Main Building for which funds sanctioned.
 - Existing Toilets of Girls renovated as directed by the Governing Body for which fund sanctioned
 - Library room Modified on the Basis of the resolution of the Governing body for which funds sanctioned .
 - Broken Boundary Wall of the College premises reconstructed
-
- For the essential need as intimated by the IQAC of the College governing body decided to construct the following :
 - As per proposal to the Higher Education Department for the purpose of Construction of Vertical Extension of Building and Girls Common Room in the first floor , Deputy Secretary, Higher Education Department, Govt. of West Bengal Sanctioned an amount of Rs. 38,00,000.00 for the Project. The Construction is Going on.
 - Funds received Rs. 500,000.00 from the Sabhapati ,Burwan Panchayat Samiti for extension of Building of the College . Total amount to be disbursed for the purpose of Construction of Principal's Room. This project is under process .
 - The College is under CCTV surveillance with cameras at important locations of the College out UGC Grant received for development.
 - For Pure drinking water for the Student & staff 3 water purifier purchased from UGC fund XII plan which has been Allotment for development.



4.2 **Library as a Learning Resource**

Library is the knowledge hub of the academic institution. It is the keystone in the higher educational arch, so, our library aims at realization of institutional objectives by undertaking user-friendly initiatives. It strives to generate enthusiasm among the students and the faculty and help them to make best use of the available reading materials supplementing the curriculum.

4.2.1. **Advisory Committee**

The College Library has library advisory Committee (from the Year -2015). It's composition is (a) The Principal, (b) All heads of Departments, (c) Co-ordinator and the Staff in the Charge of Library due to absence of Librarian (No post Sanctioned For the Post of Librarian). The functions of the Committee are the Following :

1. To address issues and grievances pertaining to library matters.
2. To make the Library Student Friendly.

4.2.2. **Details**

○ **Total Area : 54.06 sq. meters.**

○ **Total Seating Capacity :**

Teacher : 08



Student : 20

- **Working Hours :** The library remains open on Monday to Saturday. The Timing are 11.00 a.m. to 4.00 p.m.

- **Lay out of the Library**

The Library has separate limited area for the faculty and students.

4.2.3 Purchase and use of Books

The library procures books, journals etc. on the recommendations of the faculty members. These recommendations are to be approved by the concerned HODs and thereafter by the Chairperson.



Library holdings	Year-1 2014-15		Year-2 2013-14		Year-3 2012-13		Year-4 2011-12	
	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number
	00	00	1628	19	11508	98	79270	687

4.2.4

Resources provided to users:

Total No of Books : 3512 (up to 31.03.2015)

- **Table 4.1 No. of books in different subjects**

Subjects	No of Books (Approx)
Bengali	1282
English	283
Sanskrit	146
Arabic	14
History	594
Philosophy	391
Political Science	403
Environmental studies	56
Commerce	192
Others	151

**** The library also extended its acquisition and service dimension towards ICT based resources . library has facilities for accessing 02 e-books reader and journals.**



4.2.5 Services

The library provides the following basic services :

- Lending facilities on a regular basis.
- Reference service.
- Reading room service
- Internet searching

All the members may reserve their books through proper demand from 11.00 a.m. to 4.00p.m.

4.2.6 Best Practices

Feed back is obtained from the users and stakeholders once in a year starting from the year-2015.

4.3. IT Infrastructure :

The Institution adopt policies and strategies for adequate technology deployment and maintenance. The ICT facilities are :

- The administrative section is completely computerized with the introduction of office management and accounts management software. Recently the college has acquired COSA as per the guidelines of the Government and with the Govt. aid.
- All departments, library, and the office are equipped with broadband connection and are linked to the information via the internet. This ensures that students, in addition to teachers, are constantly aware of the latest developments in their respective domains of study and that the academic activities as well as the performance of the office is not hampered in any manner.



- The library is regularly up dated through purchase of latest books and is automated with access to e-books and journal.
- We have also a smart class room with projector and audio visual equipments for interaction.

4.3.1. Co Curricular activities

The college has one NSS Units which organizes various programmes to increase social awareness of students. Apart from this, the NSS units perform various social work, like keeping the campus and its vicinity clean, apart from maintaining hygiene within the campus and the neighborhood, and keeping the student, the staff and the people in the adjacent locality aware of practices that ensure health and hygiene.

4.3.2. Other Facilities

- The college has a newly formed grievance redressal cell which regularly meets to discuss and determine the course of action regarding the complaints received from students and staff with the intent to maintain healthy atmosphere for students and an atmosphere conducive for working for staff members.
- The College has formed a Women's cell for guaranteeing a well-balanced learning and working atmosphere free from all sorts of gender prejudices and harassment of women.
- The college has a functional RTI Cell for dissemination of information to all and for ensuring the utmost transparency in its activities.
- The college premises are under round the Clock CCTV surveillance to prevent untoward activities, hooliganism, etc. There is a 30 KV eco friendly Green generator for 24 hours' power back up so that the college can function smoothly even during power cuts which frequently occur in the area.
- 3 purifiers are installed in various parts of the college premises so that students and the staff can get pure drinking water.
- A onetime Full/Half free studentship given to Poor Students on the basis of application . The decision of free studentship taken by the G.B members of their meeting.



4.4. Future plans:

- The college plans to make the campus wi-fi enabled premises.
- Installation of more CCTV cameras, solar panels within the college.
- Installation of Solar Panel within the College Campus.
- More Computers to be Procured for access to the Students and individual departments of the College.
- Water purification system to be increased further with cooling facilities.

CRITERIA 5

Student Support and Progression

5.1 Student support :

5.1.1. website

The College website shows the under graduate courses . It contains the following information :

- History and location of the College



- Infrastructure
- Faculty details
- Fees Structure of the College & university
- Student activities
- Courses offered
- Subject Combinations
- All statutory bodies
- Departments of the College
- Eligibility criteria
- Seat declaration
- Class Routine
- Photo Gallery
- Online Admission guide line

5.1.2 Financial Assistance from different Agencies

The student availed & applied of different Scholarship offered by different agencies both Govt. and Non Govt.

- **Table 5.1**

Category	Academic Session			
	2011-12	2012-13	2013-14	2014-15
SC	63	95	63	73
ST	03	02	02	02
OBC	N/A	34	104	117
Handicapped Stipend	01	02	01	01
Minority	00	137	128	242

5.1.3 Financial Aid from the College

2012-13	2013-14	2014-15
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	Full Free	Half Free	Full Free	Half Free	Full Free	Half Free
Honours	00	41	00	27	00	30
General	00	22	00	80	00	26

5.2.1 Utilization of UGC Funds

The college receives financial grant from UGC under various schemes on XII Plan Period and It will be effectively utilized it for the upliftment and betterment of the Institution.

5.2.2 Funds received from the State Government

2012-13	2013-14	2014-15
00	10000/- (Received in 2014-15)	42,65,000/-

5.3 Student Guidance

- The teachers of the institution maintain a cordial relation with the students. The students are advised to involve in best practices. Academic counseling is provided to the students. The students are suggested to adhere to the rules of the institution, to prepare themselves for University Examination according to the course pattern.
- After enrollment the date of Commencement of the classes the Principal and Faculties at first meet with students with their valuable speeches to motivate them regarding attendance of classes, discipline of the college and other activities .
- The NSS officers motivate the students towards social welfare and community building. The students participate in various health camps, environment awareness camps and spread the message of nation building through social service.
- The library of the college has 3512 subject reference books. Provides lending facilities to the departmental students. There is a reading room which is well lighted and spacious.
- There is a Canteen in the College campus.



5.4 Student Activities:

The college promotes participation in Sports and other extracurricular activities by the students. The students participate in various competitions at various levels. Jersey, etc are provided to the students free of Cost.

The Students' Union organizes a Fresher's welcome each year to interact with the newly admitted students. Annual Sports and annual functions are organized by them. The Students' Union publishes annual magazine reflecting its achievements. Students are encouraged to contribute articles .

The students participate in social activities starting with cleaning of college campus, tree plantation by the NSS.

5.5 Student Support

5.5.1: Women's Cell

The college women's Cell has been set up in the year 2014 with an Angle of vision that, besides the conventional education, to encourage the female students to learn how to overcome all the hindrance in life, overall development and make themselves self sufficient through organising seminars, holding Group discussion. And not keeping confined themselves in the College limits, The cell's responsibility is to create awareness regarding the burning social issues in the locality towards the Anti Dowry, child marriage, girls education and every kinds of physical harassments etc. In the view point of these '**KANYASHREE PRAKALPA**' a state Govt. scheme makes it possible to create awareness towards the present issues.

5.5.2 Grievance Redressal Cell:

There is a grievance redressal cell address the grievances of the students and staff members. The members of this cell come from amongst the staff members. Any grievance brought into the notice of this cell through proper channel is investigated and steps for redressal are initiated.



5.5.3 Right to Information Cell:

The Principal / Teacher in Charge is the Appellate Authority.

5.5.4 Anti Ragging Cell:

An anti ragging cell exists in the college to curb the menace of ragging.

5.9 Student Progression

On average 5-10 nos. passing out students of the college opt for Post Graduation under different Universities.

5.10 Some Achievements of the students of this institution

- **Table No. 5.2: Positions held by the ex- Students**

Name	Designation	Institute/ Office
Smt. Protima Rajak	MLA	West Bengal Assembly
Ferdosiara Begam	Asst. Teacher	
Mrinal Kanti Ghosh	Asst. Teacher	
Md. Giasuddin	Asst Teacher	
Raj Kumar Saha	Asst. Teacher	
Miraj Sk	Asst. Teacher	
Rajesh Ghosh	Asst. Teacher	Patenda Junior Madrasha
Rajesh Mondal	Asst. Teacher	Holy angel Public School
Swastika Chakrabarty	Guest Teacher	Bahara Girls High School
Koushik Pal	Teacher	Sundarpur Sishu Academy
Yeadul Sk.	Serestadar	Kalyani Court
Shyamli Shee	ICDS	Health Department
Himadri Sekhar Sen	Employee	Health Department
Sahibul Sk	Employee	



CRITERON 6:

GOVERNANCE, LEADERSHIP MANAGEMENT

6.1 Institutional Aims & objectives and Leadership

Our Institution Established in 1996, the 24th September. The foremost aim of the Institution is to create an atmosphere perfectly conducive to learning and true enlightenment. Our Institution earnestly endeavors not only towards enlightening the pupil but also for their holistic improvement in to responsible citizens and exemplary human beings. Our teachers try their level best to develop a friendly rapport and healthy camaraderie with the taught which is essential for a true academic environment. They are highly accommodative and help the students to the best of their capability even beyond the usual college schedule.

The authority and the teachers seriously work towards the maintenance of an atmosphere that inspires and enforce strict discipline and decorum among the students.

6.1.1: Vision:

To materialize the view of Swami Vivekananda "***Education is the Manifestation of Perfection already in man*** ' in to reality.

6.1.2: Mission:

To spread knowledge and education through projects, research and distance education through correspondence course to the ground level.

- To ensure quality in education.
- To inculcate self confidence and morality through value
- To make our students energetic and vigorous to face the challenges to come.
- To make them socially committed and flexible to global changes.
- To make them confident

6.1.3: Objectives:

- Advancement of learning through modern teaching aids.
- Provide need based higher education to survive the changing demands of the



society.

- Attainment of excellence through academics.
- Attainment of perfection in the field of their cherished one.

6.1.4: ADDRESSING THE NEED OF THE SOCIETY

In our country one of the main objectives of higher education policies is to increase the access to higher education. Till X plan period 8-9% of our youth in the age group of 18-24 years can get the opportunity of higher education, whereas in any country of medium development 20% of their youth of the same age group can have the opportunity of Higher Education and in the developed countries this figure is above 70%. Our national policy framers had an intention to raise this Gross Enrolment Ratio(GER) up to 25% without compromising the quality and the target was to attain from 20.2% in 2011-12 to 30.80 % during XII Plan period. But the ratio in our Institution is not a satisfactory one.

In our Institution 661 Students are getting education in only Arts Stream during 2014-2015 session compare to 792 students during 2013-2014 session which not a positive sign because here more than 70% families live below poverty line. A large number of students are eager to admission in various professional and short term diploma courses.

6.2: COLLEGE MANAGEMENT

Our college, as a Govt. aided College was running at the inception under University of Calcutta till 1999.

Presently, it is affiliated to permanently under the University of Kalyani w.e.f. the session 1999-2000.

Top Management in Government aided College structure refers to the Governing Body, which is constituted with President, elected by the members of GB, Principal/TIC, two University nominees, one DPI nominee. Four elected members from teaching constituency, two elected members from non teaching constituency, General Secretary of Students' Union, a members of the local Govt. i.e, the Chairman of the Municipality or the Sabhapati of the Panchayat Samiti within the jurisdiction of which the college is situated and a Donor member under the conditions of any donation incorporated in any registered deed of gift. GB in its meeting makes different resolutions for different developmental and Quality assurance programmes and activities to be carried out in the Institution. Principal/TIC as Ex-officio secretary takes the leadership to ensure the effective execution of those resolutions.

6.2.1: FUNCTIONS OF GB

With a view of proper Planning and execution of different policies, GB is responsible for the following activities:

- The GB of a College shall be responsible for the Proper management of the affairs of the college and may exercise all such powers and discharge all such functions as may be necessary for the purpose.



- In particular and without prejudice to the generality of the foregoing provision, the GB of a college , in order to provide the instructional and other services necessary for all efficient and effective functioning, shall exercise the following powers and discharge the following duties, Namely:-
 - i) To create all teaching posts including the post of Principal with the approval of the University and the state Govt. and make appointments thereto in accordance with the provisions of the Westbengal College Service Commission Act, 1978 (West Bengal Act LXII of 1978.
 - ii) To create non teaching posts with the approval of the University and the State Govt. and make appointments thereto on the recommendation of the appropriate selection committee.
- To ensure that the number and qualifications and the method of recruitment of Teachers and other non teaching staff and the Condition of their service are in accordance with Act, statutes, the ordinances, the regulations and the rules of the University and the relevant provisions made by other competent authorities like the State Govt. and the University Grant Commission.
- To provide for effective execution of the instructional programmes and maintenance of proper academic atmosphere and discipline
- To review the results of college and University examinations and to suggest measures for academic improvement.
- To ensure that the buildings in which the college is located are suitable for the purposes for which they are intended and maintained in a satisfactory state of repair and sanitation.
- To provide maintenance properly equipped library and laboratory.
- To mobilize adequate financial recourses for effective operation of the college
- To ensure that all information, return, reports and other materials as required by the University. UGC or State Govt. are made available promptly.
- To make sure that the directions issued by the University from time to time are carried and the compliance with them reported expeditiously to the University.
- To hold, control and administer the properties and funds of the college.
- To approve annual budget on the recommendation of the Finance Committee of the College.
- To sanction expenditure as may be required and regulate the finances, accounts, investments, and all other administrative affairs of the College.
- To exercise supervision and control over Students' Union or such other bodies instituted for the purpose of regulating students activities.
- To entertain and redress in proper cases of grievances of teachers, students and employees of the College.
- To Provide for the promotion of the welfare of the students, their residences, health, recreation, and sports and to exercise such supervision and control as will secure discipline, health and well-being of the students.
- To frame rules for proper functioning of the college and to frame rules of business for conduct of the meetings of the Governing Body.
- To enter into collaborative arrangement with other authorities such as an open university, established by an act of the State or Union Government in setting up distance education .



6.2.2: ACHIEVEMENTS OF GB IN LAST FOUR YEARS

In last four years GB has taken a lot of measures for the development of College :

- Renovation of Class rooms , office and Principal's room out of College fund.
- Arrangement of separate Staff room inside the College Building in room no. 1.
- Renovation of Lecture Hall with Audio facilities equipments out of College Fund.
- Repairs and modified of Toilets and Lavatory for Students out of College fund.
- Construction of Students Union room and boys common room outside the academic campus by partition wall dividing a part of the Cycle shed.
- Reconstruction of Broken Boundary wall of the Campus out of College fund.
- Coloring the whole College campus out of College Fund.
- Tree plantation behind the main building of the Campus.
- Arrangement of Smart Room with projector , furniture and other equipments out of XII plan period Grant Received from UGC.
- Installation of 30KVA green generator out of XII plan period Grant Received from UGC.
- Transfer of library room with equipment and decoration out of XII plan period Grant Received

from UGC

- CCTV installation in the Important area of the College premises out of XII plan period Grant Received from UGC.
- Water purifier for student and staff out of XII plan period Grant Received from UGC.
- Arrangement of Various software with installation of website of the College.

GB meets in regular intervals to frame different policies and to verify the execution of the decisions in accordance with existing rules and regulations. Meeting of GB in last four years:

- **Table No. 6.1**

Year	Date
2012	21/03/2012, 05/05/2012, 20/06/2012, 27/06/2012, 14/07/2012, 30/07/2012, 14/09/2012, 30/11/2012, 29/12/2012.
2013	12/01/2013, 19/01/2013, 07/03/2013, 03/05/2013, 26/09/2013,,07/12/2013, 30/12/2013,
2014	28/02/2014, 12/07/2014.
2015	03/01/2015, 14/05/2015, 23/05/2015, 29/06/2015, 09/12/2015,



6.2.3: DECENTRALISATION OF POWER

GB formed different Committees for smooth running of the Institution and speedy effective execution of different activities planned and fixed by it. Each Committee is headed by a convenor, a senior most member of the concerned Committee, and is formed with both teaching and non teaching members.

Principal/ TIC chairs of each committee. These committees are :

- **Table No 6.2**

Sl. NO.	Committee	Sl. No.	Committee
1.	Finance committee	8.	Building Committee
2.	Purchases Committee	9.	Grievance redressal Cell
3.	Admission Committee	10.	Anti ragging Committee
4.	Library Committee	11.	Students' welfare & women's Cell
5.	RTI Cell	12.	Teachers Council
6.	Staff Council	13.	Teaching and Curriculum Cell
7.	Innovative and best Practice Cell		

Meetings of these Committees are frequently convened by the conveners proposals and resolutions are placed before Principal/TIC for execution and with the approval of GB these are executed following proper procedure.



Principal/TIC takes the leadership to ensure the proper execution of those activities with the help of the Committees

Our Academic departments are divided in to 07 units and each department runs under the direct supervision of a senior most faculty member of the concerned department.

Office work is monitored by the Head clerk .

6.3 : HUMAN RESOURCE

To maintain a healthy student- teacher ratio GB always takes positive and constructive steps in this direction. Due to inadequacy of Govt. sanctioned teaching and non-teaching posts and delay in process of appointment GB takes initiatives to appoint Guest Teachers and casual non teaching staff for smooth running of the Institution taking in mind of the financial capability of the College.

6.3.1:Welfare schemes for Faculty and Staff

- i. Ad-hoc payment of salary in the months of non receipt of pay packet.
- ii. Canteen and recreation facilities.
- iii. Ex-gratia payment during festival like Durgapuja for casual non teaching staff.
- iv. Purified and Cold water supply for teachers, Teaching staff and Students.
- v. Free use of College infrastructure for individual research.

6.3.2: Inspiration and assistance for both teaching and non teaching staff.

- Teachers are encouraged and inspired to participate in RC, OP and FDP from time to time. It also helps them in their career advancement.



- They are also inspired to attend and participate seminars, symposiums, conferences, workshops etc in state, national and International level to apprise their academic activities.
- Departments are inspired to get grants from different funding agencies such as UGC, State and Central Governments for holding seminars on state, national and International level.
- Training programmes are carried out round the year for accounts department, office & library staff.

6.3:3 : PRINCIPAL/TIC

The Principal is directly responsible and accountable to the GB of the College for the effective leadership and the overall management of the College. The Principal represents the GB on a day to day basis. The Principal's mission is to enhance the standards of education by providing an outstanding, creative, participative, learning environment that is consistent with the core values of higher education. The Principal is primarily assisted in the administration of the College by statutory/non statutory bodies of college.

6.3.4 : Teaching & Learning Process

The Management along with Principal/TIC as leaves no stone unturned for effective and efficient execution and supervision of teaching learning processes in the Institution. Management has undertaken

Since teaching learning process starts primarily with admission process at the commencement of each academic session Principal/TIC took the leading role along with the admission committee to ensure the implementation of transparent and impartiality based admission procedure framed by affiliating university, Government and the GB by strict vigilance over day to day admission activities. During this period admission committee plays a vital role.



Academic counseling is provided to slow learners of the college round the year.

6.3.5 : Eco-Friendly Atmosphere

The Management always tried to provide an eco-friendly atmosphere. College NSS unit plays a leading role in this direction. To provide Eco friendly atmosphere our college has recently installed smoke free Green 30KVA generator (Kirloskar) .

6.4 :Financial Management and Resource Mobilization

❖ Objectives

- To ensure that the college's operating revenue is deployed in ways which best realize the college's objectives, approved plans and academic purposes;
- To ensure that academic and administrative units have the resources required to carry out their work effectively,
- To keep and protect the records of financial transaction and auditing.

Accounts department undertakes all works related to accounting including treasury and bank operations and preparation of annual draft budget of the college with consultation and supervision of Finance Committee. Draft budget is prepared within October for the next financial year taking into consideration the financial requirements of each departments and the general development plans designed by



building and other committees. After getting sanction from the Principal/TIC the draft budget finally submitted to the GB for approval. The the budgetary allocations are made available for implementation following relevant financial rules and regulations. Our expenditure is divided in two parts i) Salary related expenses, ii) Other expenses.

6.4.1: Salary Related Expenses

- Payment of salary to staff, both teaching and non teaching appointed on Govt. sanctioned posts.
- New hires and appointments by Management
- Staff benefits
- Provision for salary hike for management appointed staff, both teaching and non-teaching.

6.4.2: Other Expenses

- General Expenses
- Repairs & Maintenance of Building
- Repairs and maintenance of Computers & soft ware including website
- Equipment needs
- Electrical Installation
- Extension of Building
- Computer and soft ware needs
- Travelling & conveyance
- Printing
- Stationery
- Postage & courier
- Miscellaneous Expenses
- Expenses for Library
- Expenses for I card
- Furniture & fixture
- Expenses for College Examination
- Expenses for meeting
- Audit fees



While preparing draft budget the Following points considered keeping in base of the College income receivable from various fees from students:

- Infrastructural development
- Repair and maintenance
- Student Union Fund
- library
- staff welfare
- enhancement of better academic atmosphere
- holding of seminars, conferences, workshops etc.
- Implementation of New subject

The Principal/TIC as Drawing and Disbursing Officer(DDO) receives grants and presents financial reports to different funding agencies such as State Government, UGC etc time to time.

UGC etc time to time.

6.4.3: PAYMENT PROCEDURE

Bills submitted in the accounts department for record and verification and approval and finally to Principal/DDO for approval.

Payments are made either in the form of cheque or DD. Small payments are made in cash.

6.4.4: Institutional mechanism for auditing



The Finance and accounts operation of the college are regularly audited by the auditors deputed by the Director of Public Instruction, Government of West Bengal as statutory audit. Audit till the financial year 2013-2014 has been completed and for the Year 2014-15 is on process.

We have installed a software for computerization of our accounts department from the year -2015-2016. From the session 2017-18 we will be able to have a fully computerized accounts section.

6.4.5: RESOURCE MOBILISATION

Our main source of income is the fees collected from our students, Grants received from State Govt. and UGC from the year 2014-15. Sometimes we also receive funds from MPLAD and from our local MLA.

Since a large of our students are from SC, and Backward communities.

and huge number of students are 1st generation learners we have had a moderate fees structure

fee structure in our college keeping in mind to the various expenses head. But to meet an inflated capital cost ,revenue cost and establishment cost we are forced to make a nominal hike in fee our structure in GB meeting dated 03.05.2013 resolution no. 3. Still it is moderate after the hike in comparison to the other colleges of our State, even the colleges situated in 15 k.m. radius of our college. Our fees Structure are as follows :

- **Table : 6.3**

**FEES STRUCTURE OF ADMISSION FOR THE SESSION-2013-2014 (Revised W.E.F.-01/07/2013)**

SL. NO	FEES	Mode of payment	B.A. PART-I		B.A. PART-II & PART-III	
			HONS.	GENERAL	HONS.	GENERAL
			Rs.	Rs.	Rs.	Rs.
1	Admission fee	p.a.	100.00	50.00	x	x
2	students' Enrolment fee	Prov. Admn.	x	x	100.00	100.00
3	Faculty Improvement fee	p.m	100.00	25.00	25.00	25.00
4	Tuition fee	p.m	75.00	50.00	75.00	50.00
5	Development fee	p.a.	150.00	150.00	150.00	150.00
6	Building fee	p.a.	100.00	100.00	100.00	100.00
7	Building Maintenance fee	p.a.	50.00	50.00	50.00	50.00
8	College Examination fee	p.a.	75.00	75.00	100.00	50.00
9	Contingency fee	p.a.	100.00	100.00	25.00	25.00
10	Canteen & cycle shed Maintenance.	p.a.	10.00	10.00	10.00	10.00
11	Electricity fee	p.a.	50.00	50.00	50.00	50.00
12	Game fee	p.a.	30.00	30.00	30.00	30.00
13	Magazine fee	p.a.	40.00	40.00	40.00	40.00
14	Students Union fee	p.a.	20.00	20.00	20.00	20.00
15	Students' aid fund	p.a.	10.00	10.00	10.00	10.00
16	Social literature & Culture fee	p.a.	50.00	50.00	50.00	50.00
17	Nabeen Baran Utsob fee	p.a.	30.00	30.00	x	x
18	Library fee	p.a.	80.00	80.00	50.00	20.00
19	Identity Card fee	p.a.	15.00	15.00	15.00	15.00
20	Miscellaneous fee	p.a.	100.00	100.00	x	x
21	Univ. Registration form fee	p.a.	10.00	10.00	x	x
22	University Registration fee	p.a.	100.00	100.00	x	x
23	University sports fee	p.a.	50.00	50.00	x	x
24	Students Health Home	p.a.	10.00	10.00	10.00	10.00
25	Examination Contingency fee		100.00	100.00	100.00	100.00

(For University Exam. Purpose)

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6.4 : Grants received from UGC and State Government during last 4 Years :



Session	UGC Grant (In Rs.)	Salary Grant From State Government (In Rs.)	Development Grant (In Rs.)
2011-12	X	44,64,512.00	X
2012-13	X	44,18,671.00	5,00,000.00
2013-14	X	47,85,956.00	X
2014-15	18,10,000.00	51,48,703.00	52,73,356.00

• **Table 6.5 : Income & expenditure Account of last 3 years**
Income And Expenditure account for the Year-2012

Expenditure	Amount (Rs.)	Amount (Rs.)	Income	Amount (Rs.)	Amount (Rs.)
To Salary & Allowances to Staff	3,343,880.00		B Admission fee		
			Y		25,050.00
Add: Salary payable for Mar-12			B Contingency fee		
	309,520.00		Y		15,500.00
Less Salary For Mar-2011		3,388,521.00	B College Examination fee		
			Y		



	264,879.00			42,600.00
		B	Electricity fee	
		Y		12,400.00
To	Remuneration to Part-Time	B	Exam. Contingency fee	
		Y		32,750.00
	Teachers	B	Govt. Grant for pay Packet	3,388,521.00
		Y		
	(9,91250-130000)=	B	Govt. Grant for Arrear Salary	164,797.00
	861,250.00	Y		
To	VPN Broad Band NME Annual Bill	B	Govt. Grant. For Remuneration	
	23,093.00	Y		
To	Arrear Salary & Allowances to		to Pt. Teachers	911,200.00
	Staff			164,797.00
To	Bank Charges	B	Library fee	
	1,264.00	Y		19,360.00
To	Cultural function	B	Receipts from I Card	
	6,678.00	Y		3,100.00
To	Electric Bills(40156-24000)	B	Receipts from Admission	
	16,156.00	Y		
To	Expenses for Student Union		form	
				17,880.00
	Election	B	Tuition fee	
	48,154.00	Y		344,525.00
To	Expenses for E Filling of I.T.		Less: Refund	341,400.00
	2,500.00			3,125.00
To	Miscellaneous Expenses	B	Interest on Bank Deposit	
	7,660.00	Y		28,683.00
To	Newspaper &Periodicals			
	893.00			
To	Printing & Stationery			
	57,293.00			
To	Postage &Courier			
	546.00			



To	Puja Bonus to Part time NTS	2,100.00	
To	Repairs & Maintenance	8,913.00	
To	Remuneration to Guest Lectrs.	206,250.00	
To	Remuneration to Part time NTS	48,900.00	
To	Travelling & Conveyance	20,800.00	
To	T.A. to Auditors	2,000.00	
To	Sports& Games	989.00	
To	Telephone Bill	3,402.00	
To	Audit fee	3,500.00	
To	Depreciation on Assets	58,055.52	
To	Excess of Income over		
	Expenditure (Surplus)	69,526.48	
		5,003,241.00	5,003,241.00

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED-31ST MARCH- 2013

EXPENDITURE	AMOUNT	AMOUNT	INCOME	AMOUNT	AMOUNT
	Rs.	Rs.		Rs.	Rs.



To	Salary & Allowances to Staff	3697726.00		By	Admission fee		25,250.00
	Add: Salary payable for Mar-13	319843.00		By	Canteen Maintenance		1,500.00
	Less Salary For Mar-2012	309520.00		By	Contingency fee		16,525.00
			3,708,049.00	By	College Examination fee		44,050.00
To	Arrear salary & allow. To staff	12059.00		By	Electricity fee		13,220.00
	Add: Payable this year	32548.00		By	Exam. Contingency fee		35,600.00
			44,607.00	By	Govt. Grant for pay Packet		3,708,049.00
To	Remuneration to Part-Time			By	Govt. Grant for Arrear Salary		44,607.00
	Teachers		666,015.00	By	Library fee		19,820.00
To	Tuition fee(50%) to W.B. Govt.		194,963.00	By	Govt. Grant for Rem. To PTTs		666,015.00
	(payable)			By	Interest on Bank Deposit		24,318.00
To	Audit Certification fee		11,235.00	By	Miscellaneous Income		785.00
To	Bank Charges		2,802.00	By	Receipts from Identity Card		3,305.00
To	Cultural function		5,480.00	By	Receipts from Admission		
To	Computer Maintenance		19,720.00		from & Prospectus		15,050.00
To	Exp. For College Examination		28,222.00	By	Tuition fee	398550.00	
To	Electric Bills		26,785.00		Less: Refund	8625.00	389,925.00
To	Expenses for Student Union		57,006.00				
	Election						
To	Expenses for E Filling of I.T.		3,500.00				
To	Miscellaneous Expenses		18,816.00				
To	Newspaper Bill		1,295.00				
To	Printing & Stationery		36,057.00				
To	Postage & Courier		431.00				
To	Exp. For Admissn. form & Prosp.		10,300.00				
To	Repairs & Maintenance		17,167.00				



To	Remuneration to Guest Lectrs.		215,700.00			
To	Remuneration to Part time NTS		61,000.00			
To	Repairs to Furniture		6,587.00			
To	Travelling & Conveyance		30,940.00			
To	Telephone Bill		3,258.00			
To	T.A. to Auditors		3,000.00			
To	Exp. For Identity Card		4,000.00			
To	Exp. For Library		3,210.00			
To	Audit fee payable		3,500.00			
To	Depreciation on Assets		114,351.63			
				By	Excess of Expenditure	
					Over Income [Deficit]	289,977.63
			5,297,996.63			5,297,996.63

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED-31ST MARCH- 2014

EXPENDITURE	AMOUNT	AMOUNT	INCOME	AMOUNT	AMOUNT
	Rs.	Rs.		Rs.	Rs.
To Audit fees			By Admission fee		
		3,500.00			31,850.00
To Arrear Salary & allw. To staff	539013.0		By Building Maintenance fee		
	0				



				39,600.00
Less: Payable for 2012-2013	32548.00	By	Contingency fee	
				61,275.00
	506,465.00			
To Allowance to PTTs	797703.00	By	College Exam. Fee	
				58,975.00
	0			
Add: Allwn. Payable for Mar.-14	49613.00	By	Canteen & Cycle shed Maint.	
				9,020.00
	847,316.00			
To Audit certification fee		By	Electricity fee	
				39,600.00
	1,500.00			
To Architect fee		By	Exam. Contingency fee	
				50,000.00
	7,000.00			
To Advertisement		By	Faculty Improvement fee	
				190,250.00
	6,200.00			
To Bank Charge		By	Govt. Grant for Arrear Salary	
				506,465.00
	8,140.70			
To Computer Maintenance		By	Govt. Grant for Pay Packet	
				3,963,915.00
	31,069.00			
To Exp. For College Exam.		By	Govt. Grant for Allw. To PTTs	
				847,316.00
	10,037.00			
To Exp. for E-filling for I.T & P.T.		By	Interest on Bank Deposit	
				30,247.00
	2,500.00			
To Exp. For Student Union Election		By	Library fee	
				52,350.00
	72,493.00			
To Exp. For Admn. Form & Prosp.		By	Miscellaneous Income	
				55,300.00
	11,925.00			
To Exp. For I/ Card		By	Receipts from I/Card	
				11,925.00
	8,000.00			
To Electric Bill		By	Receipts from Admn. Form &	
	21,152.00			
To Exp. For Library		By	Prospectus	



	1,800.00			55,675.00	
To	Honorarium to Casual NTS		By	Tuition fee	380050
		92,100.00			
To	Honorarium to Guest Teacher			Less: Refund	1650
		130,950.00			378,400.00
To	Miscellaneous exp.		By	Students Enrollment Fee	
		21,191.00			37,300.00
To	News paper Bill		By	Sale of Old News Paper	
		1,132.00			500.00
To	Printing & Stationery				
		40,394.00			
To	Postage & Courier				
		339.00			
To	Repairs & Maintenance				
		2,250.00			
To	Repairs & Maint. to Building				
		27,380.00			
To	Repairs to Furniture				
		1,900.00			
To	Salary & Allow. To Staff	3941577			
	Add: Salary payable for Mar.-14	338752			
		4280329			
	Less: Salary for Mar.-13	319843			
					3,960,486.00
To	Sports & Games				
		200.00			
To	Travelling & Conveyance				
		34,050.00			
To	Telephone Bill				
		3,908.00			



To Telephone Bill VPN BB (UGC)		12,650.00	
To Tuition fee to W.B. Govt.(50%)	308188		
Add: due for 2013-14(jan-Mar-14	75975		
	384163		
Less Paid for 2012-13 this Year	194963		
		189,200.00	
To Univ. Subject affiliation fee		15,000.00	
To Univ. Application fee (new Sub.)		2,000.00	
To Univ. Inspection fee		3,000.00	
To Depreciation		109,347.28	
To Excess of Income over Expenditure		233,388.02	
		6,419,963.00	6,419,963.00

- **Table 6.7 UGC Grant during XII Plan Period**

SCHEDULE OF UGC GRANTS AS ON 31ST MARCH-2015



SL. NO	PARTICULARS	Opening Balance	Addition During the Year	Disbursed	Closing Balance
		Rs.	Rs.	Rs.	Rs.
1	UGC Grant for seminar	0.00	292500.00	52500.00	240000.00
2	UGC Grant for IQAC	0	300000.00	0	300000.00
3	UGC Grant for Minor Research Project (Mintu Mondal, Dept. of Pol. Science)	0.00	217500.00		217500.00
4	UGC Grant for Development (XII Plan)	0.00	1000000.00		1000000.00
	TOTAL::	0.00	1810000.00	52500.00	1757500.00

❖ Internal Quality Assurance System

The IQAC of the college was established in accordance with the guidelines of NAAC on 26th June 2013. The IQAC met a few times after June 2013 and worked towards the compilation of the SSR (Self-Study Report) in collaboration with the HODs and the NAAC Steering Committee.

The following members constitute the IQAC:

1. Dr. Soma Mukhopadhyay (Chairperson)
2. Soma Thakur (Convener)
3. Protima Rajak MLA
4. Debasish Bandopadhyay
5. Mintu Mondal
6. Mihir Kumar Mandal
7. Arnab Mukherjee



8. Ramkrishna Das
9. Saibal Roy
10. Dipak Das
11. Pampi Siddhanta
12. Himadri Srakar
13. Prasanta Das
14. Sahibul Sk.
15. Rajesh Mondal.
16. Rahima Khatun.
17. Nur Jamal Sk.

CRITERION 7

INNOVATIVE PRACTICES

7.1: Women's Cell:

The college women's Cell has been set up in the year 2014 with an Angle of vision that, besides the conventional education, to encourage the female students to learn how to overcome all the hindrance in life, overall development and make themselves self sufficient through organizing seminars, holding Group discussion. And not keeping confined themselves in the College limits, The cell's responsibility is to create awareness regarding the burning social issues in the locality towards the Anti Dowry, child marriage, girls education and every kinds of physical harassments etc. In the view point of these 'KANYASHREE PRAKALPA' a state Govt. scheme makes it possible to create awareness towards the present issues.

7.2: TEACHING -LEARNING



The teachers employing the best practices in teaching and learning engage the students actively in their studies amongst themselves as well as with the faculty members and implement regular and periodic assessment in order to evaluate how well their programme is in meeting the objectives.

Emphasis is laid upon;

- Engaging students in active learning experiences
- Setting meaningful expectations
- Creating awareness of social and moral values
- Recognizing student creativity and encouraging those for their development
- Promoting Student involvement through engaged time and quality effort
- Academic counseling is provided to slow learners of the college round the year

7.3: e-LEARNING:

Conceptually, e-learning is broadly synonymous with instructional technology, information and communication technology in education, computer-based instruction (CBI), computer managed instruction, computer based training, computer-assisted instruction or computer aided instruction. They refer to the use of modern tools, such as computers, digital technology, interactive exercises that facilitate learning. Instruction and demonstrations through computers allow each individual to take the topic at their own pace. Audio visual helps the students in better understanding and retention of the subject matter.

The emphasis is upon e-learning and traditional face to face interaction and discussion to combine the benefits of both.

7.5: PLASTIC-FREE ZONE



Plastics around us have proved to be a menace, therefore to make life healthier and better, we need to negate its poisonous effects on our natural environment. It's unlikely that any of us will be able to completely eliminate our exposure to plastic, as we run into them every time we leave our house, but we can make wise choices about the items we use. Keeping this in mind, we have decided to declare our college campus as 'plastic free zone'. The students as well as staff members are discouraged from using plastic in any form within the college campus.

7.6: GREEN BELT:

Keeping the issue of environmental protection in mind, developing a green belt within the college campus is one priority area.

7.7: SMOKE-FREE ZONE

Smoking is strictly prohibited in and around the college campus. The college canteen is kept under strict surveillance to see that it does not turn into a smoking area.

7.8: RAIN-WATER HARVESTING

One no of rain water investing existing in the college premises constructed by the PWD Department Govt. of west Bengal as per consent of the College Governing Body..

❖ Some activities performed in last few years

The College authorities have taken necessary steps for upliftment of the quality and quantity of infrastructures to be provided to the students. Following are the achievements of the College :

- Provision of internet connection
- Canteen is functional in the College area.
- Provision of pure drinking water.
- Installation of 30KVA Green Generator (Kirloskar Green)
- Office automation, Library , Accounts Software has been Procured.
- Renovation of Boundary Wall Reconstructed.
- Students Union Room and Boys Common Room Constructed outside the Class area



- CCTV Camera installed in the important area of the Campus.
- Existing Girls toilet renovated.
- One Smart class room for ICT based Teaching.
- A garden of Medicinal Plants.
- A website has been launched which is regularly updated.

7.9 : Profile of the Department :

i] Evaluative Report of Department of Bengali.

1. Name of the Department	Department of Bengali
2. Year of Establishment- 1996	General Course- 1996. [Bengali] Honours Course- 2005-2007. [Bengali]
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in Bengali B.A. General Course in Bengali
4. Name of Interdisciplinary Course and departments involved	Nil
5. Annual/Semester/choice based credit System [programme wise]	Annual
6. Participation of the department in the Course offered by other departments	
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil



9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	3	2
	Asst. Professors [Contractual Govt. aided]	Nil	Nil
	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time [Govt. aided]	2	2
	Part-Time [Management Appointee]	1	1
As per personal promotion Scheme			
10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Dr. Soma	M.A. Ph.D.	Associate Professor	Novel and Short Story



Mukhopadhyay			
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years.		
18 Years 4 months	Nil		
2. Mihir Kumar Mandal	M.A. M.Phil	Asst. Professor	Linguistics
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years.		
7 Years 4 Months	Nil		
3. Saibal Roy	M.A. M.Phil	Part-time [Govt. Apporved]	
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years		
10 Years	Nil		
4. Dr.Dipak Das	M.A. Ph.D	Part-time [Govt. Approved]	Banglar Lokosanskriti o Moukhik Parampara
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years		
8 Years 3 Months	Nil		
5. Bulti Das	M.A.	Guest Lecturer	Linguistics
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years		
3 Years 4 Months	Nil		
11.No.of Senior Gest faculty	Nil		
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]			



2013-14: 50% , 2014-15: 50% , 2015-16L: 50%					
13. Student Teacher Ratio [programme wise]	2015-16	2014-15	2013-14	2012-13	
14. Number of academic support staff [teaching] and administrative staff	5				
	4				
15. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	1. Soma Mukhopadhyay	Ph.D.			
	2. Mihir Kumar Mandal	M.Phil.			
	3.Saibal Roy	M.Phil.			
	4.Dipak Das	Ph.D.			
16. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency
	Nil	Nil	Nil	Nil	Nil



17. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
18. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
19. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					
e]. Chapter in Books					
f]. Books Edited					
g]. Books with ISBN /ISSN Numbers with details of publishers .					
h]. Citation Index.					
I]. SNIP.					
J]. SJR.					
K]. Impact factor					

**L]. H-Index**

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
I] . Soma Mukhopadh yay.		8											
2.Mihir kumar mandal		3											
3.Saibal Roy		1											
4.Dipak Das		5											

20. a] Faculty as members in**a] National committees b] International Committees c] Editorial Boards****National Committees** NA**International Committees** NA**21. B] Peer Reviewing in Scientific journals****22. Students Projects****a] % of students who have**



done in-house projects including inter departmental/programme	NIL.		
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries	NIL		
23. Awards/Recognitions received by faculty and students			
24. List of eminent academicians and scientists/visitors to the department			
Dignitary	Status		
Nil	Nil		
25. Seminars/Conferences/Workshops organized and the source of funding			
Event and Date 26,28,-08-2014.	Funding Agency UGC		
Lecture delivered on... BINODONER BIBORTON - AAM BANGLAI GRAM BANGLAI.	College		
26.	Student from the state-- 100%	Students from the other State—Nil.	Students from other Countries - Nil
27. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defence services etc.		Nil	



28. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self Employment	NIL	NIL	NIL	NIL
29. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.				
Departmental Library Books-	1282			
Journals Copies-	NIL			
E-data Base: e-Books-	NIL			
Digital Courseware-	Nil			
30. Numbers of students				
	2015-16	2014-15	2013-14	
Receiving financial assistance from college, University , Government or Other agencies	Status-applied	Applied 69,received kanyashree 67	Applied 102.received kanyashree 100.	



31. Details on students enrichment programmes [special lectures/workshops/seminar.			
32. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			
33.SWAT analysis of the department and future plans			
Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.		
Weakness	Space constrain is a big problem for the development of our department .transport problem on of the big problem of our college student.		
Opportunities	Pursuing higher education in Bengali and developing professionals working in the field of social development.		
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.		
Future plan	Developing the department study concept and opening of post graduate studies in Bengali in this college.		

ii] Evaluative Report of Department of English.

1. Name of the Department	Department of English
2. Year of Establishment- 1996	General Course-1996 (English)



	Honours Course- 2013-2014 (English)		
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in English B.A. General Course in English		
4. Name of Interdisciplinary Course and departments involved	Nil		
5. Annual/Semester/choice based credit System [programme wise]	Annual		
6. Participation of the department in the Course offered by other departments			
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	1	1
	Asst. Professors [Contractual Govt. aided]	Nil	Nil



As per personal promotion Scheme	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time [Govt. aided]	1	1
	Part-Time [Management Appointee]	1	1
10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Arnab Mukherjee	M.A. M.Phil.	Assistant Professor	Applied Linguistic
No. of Years of Experience			
5 years 8 months			
2. Ramkrishna Das	M.A.	Part-time(Govt. Approved)	American English
15 years			



3. Suparna Mukherjee	M.A.	Guest Teacher	American Literature & Post 50's literature.		
1 month					
11.No.of Senior Guest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
2013-14: 50% , 2014-15: 50% , 2015-16L: 50%					
13. Number of academic support staff [teaching] and administrative staff	3. 4.				
14. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	Arnab Mukherjee M.Phil.				
15. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency



	Nil	Nil	Nil	Nil	Nil
16. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
17. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
18. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					



e]. Chapter in Books

f]. Books Edited

g]. Books with ISBN /ISSN Numbers with details of publishers .

h]. Citation Index.

I]. SNIP.

J]. SJR.

K]. Impact factor

L]. H-Index

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
	Nil												
	Nil												
	Nil												
	Nil												

19. a] Faculty as members in

a] National committees b] International Committees c] Editorial Boards



National Committees	NA
International Committees	NA
20. B] Peer Reviewing in Scientific journals	
21. Students Projects	
a] % of students who have done in-house projects including inter departmental/programme	NIL.
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries	NIL
22. Awards/Recognitions received by faculty and students	
23. List of eminent academicians and scientists/visitors to the department	
Dignitary	Status
	Nil
24. Seminars/Conferences/Workshops organized and the source of funding	
Event and Date .	Funding Agency
Lecture delivered on	Nil



25.	Student from the state— 10100%	Students from the other -Nil	Students from other Countries - Nil	
26. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defense services etc.			Nil	
27. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self Employment	NIL	NIL	NIL	NIL
28. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.				
Departmental Library Books-		283		



Journals Copies-	NIL		
E-data Base: e-Books-	NIL		
Digital Courseware- Nil			
29. Numbers of students	2015-16	2014-15	2013-14
Receiving financial assistance from college, University , Government or Other agencies	Status-applied	Applied 69,received kanyashree 67	Applied 102.received kanyashree 100.
30. Details on students enrichment programmes [special lectures/workshops/seminar.	Nil	Nil	
31. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			
31.SWAT analysis of the department and future plans			
Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.		
Weakness	Space constrain is a big problem for the development of our department.transport problem on of the big problem of our college student.		
Opportunities	Pursuing higher education inEnglish and developing		



	professionals working in the field of social development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in English in this college.

iii] Evaluative Report of Department of History.

1. Name of the Department	Department of History
2. Year of Establishment-1996	General Course-1996 (History) Honours Course- 2005-2006 (History)
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in History B.A. General Course in History
4. Name of Interdisciplinary Course and departments involved	Nil
5. Annual/Semester/choice based credit System [programme wise]	Annual
6. Participation of the department in the	



Course offered by other departments			
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	2	nil
	Asst. Professors [Contractual Govt. aided]	Nil	Nil
	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time [Govt. aided]	1	1
	Part-Time [Management Appointee]	3	3
	As per personal promotion Scheme		



10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Pampi Siddhanta	M.A.	Part-time(Govt. Approved)	History of Idea & Science & Technology in Colonial India.
No. of Years of Experience			
7 years	Nil		
2. Samir Das	M.A.	Guest Teacher	History of Idea & Science & Technology in Colonial India.
4 years & 6 Months	Nil		
3. Jahiruddin Sk	M.A.	Guest Teacher	Women History & Environmental Science
2 years	Nil		
4. Subir Mondal	M.A.	Guest Teacher	History of Idea & Science & Technology in Colonial India.
Experience			
1 Month	Nil		
5.			



No. of Years of Experience					
11.No.of Senior Guest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
	2013-14: 50% , 2014-15: 50% , 2015-16L: 50%				
13. Number of academic support staff [teaching] and administrative staff	4. 4.				
15. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	Nil				
16. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency
	Nil	Nil	Nil	Nil	Nil



17. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
18. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
19. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					
e]. Chapter in Books					
f]. Books Edited					
g]. Books with ISBN /ISSN Numbers with details of publishers .					
h]. Citation Index.					
I]. SNIP.					
J]. SJR.					
K]. Impact factor					

**L]. H-Index**

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
I]. Pampi Siddhanta	Nil												
2.Jahiruddin Sk .	Nil												
3 Samir Das	Nil												
4. Subir Mondal	Nil												

20. a] Faculty as members in**a] National committees b] International Committees c] Editorial Boards****National Committees**

NA

International Committees

NA

21. B] Peer Reviewing in Scientific journals**22. Students Projects****a] % of students who have done in-house projects including inter**

NIL.



departmental/programme				
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries		NIL		
23. Awards/Recognitions received by faculty and students				
24. List of eminent academicians and scientists/visitors to the department				
Dignitary		Status		
25. Seminars/Conferences/Workshops organized and the source of funding				
Event and Date .		Funding Agency		
Lecture delivered on		Nil		
26.	Student from the state— 10100%	Students from the other -Nil	Students from other Countries - Nil	
27. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defence services etc.		Nil		
28. Students Progression				
	2015-16	2014-15	2013-14	2012-13



UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self Employment	NIL	NIL	NIL	NIL
29. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.				
Departmental Library Books-	594			
Journals Copies-	NIL			
E-data Base: e-Books-	NIL			
Digital Courseware-	Nil			
30. Numbers of students Receiving financial assistance from college, University , Government or Other agencies	2015-16 Status-applied	2014-15 Applied 69,received kanyashree 67	2013-14 Applied 102.received kanyashree 100.	
31. Details on students enrichment programmes [special lectures/workshops/seminar.				
32. Teaching methods adopted to improve student learning:				



i] classroom teaching

ii] fieldwork

iii] practical classes

iv] computer access for web based articles

v] tutorial classes

33.SWAT analysis of the department and future plans

Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.
Weakness	Space constrain is a big problem for the development of our department.transport problem on of the big problem of our college student.
Opportunities	Pursuing higher education inHistory and developing professionals working in the field of social development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in History in this college.

iv]Evaluative Report of Department of Philosophy.

1. Name of the Department

Department of Philosophy



2. Year of Establishment- 1996	General Course- Philosophy -1996 Honours Course- Philosophy—2008-2009.		
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in Philosophy B.A. General Course in Philosophy		
4. Name of Interdisciplinary Course and departments involved	Nil		
5. Annual/Semester/choice based credit System [programme wise]	Annual		
6. Participation of the department in the Course offered by other departments	Nil		
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	1	1
	Asst. Professors [Contractual	Nil	Nil



As per personal promotion Scheme	Govt. aided]		
	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time [Govt. aided]	Nil	Nil
	Part-Time [Management Appointee]	2	2
10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Soma Thakur.	M.A. M.Phil.	Assistant. Professor	Logic
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years.		
15 Years	Nil		
2. Jaganmoy Ghosh	M.A.	Guest Teacher	Logic
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years.		
4 Years 4 Months	Nil		



3. Hara prosad Dey	M.A.	Guest Teacher	Cognitive Science And Logic		
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years				
1 Years	Nil				
11.No.of Senior Gest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
2013-14: 50%. , 2014-15: 50 %. , 2015-16L: 50%.					
13. Number of academic support staff [teaching] and administrative staff	3 4				
14. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	1. Soma Thakur M.Phil.				
15. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency
	Nil	Nil	Nil	Nil	Nil



16. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
17. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
18. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database – International Social Directory , EBSCO host, etc.]					
d]. Monographs					
e]. Chapter in Books					
f]. Books Edited					
g]. Books with ISBN /ISSN Numbers with details of publishers .					
h]. Citation Index.					
I]. SNIP.					
J]. SJR.					

**K]. Impact factor****L]. H-Index**

Faculty	a	b1	b 2	c	d	e	f	g	h	i	j	k	l
I]. Soma Thakur.		3											

19. a] Faculty as members in**a] National committees b] International Committees c] Editorial Boards**

National Committees	Nil
International Committees	Nil
20. B] Peer Reviewing in Scientific journals	Nil
21. Students Projects	Nil
a] % of students who have done in-house projects including inter	



departmental/programme				
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries				
Nil				
22. Awards/Recognitions received by faculty and students				
Nil				
23. List of eminent academicians and scientists/visitors to the department				
Dignitary			Status	
Nil			Nil	
24. Seminars/Conferences/Workshops organized and the source of funding				
Event and Date 26,27-08-2015.			Funding Agency UGC	
Lecture delivered on...Binodoner Biborton Gram Banglai aam Banglai			College	
25.	Student from the state-- 100%	Students from the other State—Nil.	Students from other Countries - Nil	
26. How many students have cleared National and State Competitive Examinations such as Net . Set , Gate, Civil Services , Defence services etc.			Nil	
27. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				



Employed Campus Selection other than campus	Nil	Nil	Nil	Nil
Entrepreneurship/Self Employment	Nil	nil	Nil	Nil
28. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity				
Departmental Library Books-	391			
Journals Copies-	Nil			
E-data Base: e-Books-	Nil			
Digital Courseware- Nil	Nil			
29. Numbers of students	2015-16	2014-15	2013-14	
Receiving financial assistance from college, University , Government or Other agencies				
30. Details on students enrichment programmes [special lectures/workshops/seminar.		Ninodoner Biborton aam Banglai Gram Banglai.		
31. Teaching methods adopted to improve student learning:				



i] classroom teaching

ii] fieldwork

iii] practical classes

iv] computer access for web based articles

v] tutorial classes

32.SWAT analysis of the department and future plans

Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.
Weakness	Space constrain is a big problem for the development of our department. transport problem on of the big problem of our college student.
Opportunities	Pursuing higher education in and developing professionals working in the field of social development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in Philosophy in this college.

v] Evaluative Report of Department of Sanskrit

1. Name of the Department	Department of Sanskrit
2. Year of Establishment 2008-2009	General Course- 2008-2009 (Sanskrit) Honours Course- 2013-2014 (Sanskrit)
3. Name of the Programmes/Courses	B.A. Honours Course in Sanskrit
Offered [UG]	B.A. General Course in Sanskrit



4. Name of Interdisciplinary Course and departments involved	Nil		
5. Annual/Semester/choice based credit System [programme wise]	Annual		
6. Participation of the department in the Course offered by other departments			
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	Nil	Nil
	Asst. Professors [Contractual Govt. aided]	Nil	Nil
	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time	Nil	Nil



As per personal promotion Scheme		[Govt. aided]		
		Part-time [Management Appointee]	3	3
10. Faculty Profile				
Name	Qualification	Designation	Specialization	
1. Manash Mondal	M.A.	Guest Teacher	Navya Vaykarana	
No. of Years of Experience				
2 years	Nil			
2. Mousumi Pal	M.A.	Guest Teacher	Combined	
1 Years 6 months				
Experience				
	Nil			
3. Avijit Mondal	M.A.	Guest Teacher	Kavya	



No. of Years of Experience					
1 Month					
11.No.of Senior Guest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
	2013-14: 100% , 2014-15: 100% , 2015-16L: 100%				
13. Number of academic support staff [teaching] and administrative staff	3.				
	4.				
15. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	Nil				
16. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency
	Nil	Nil	Nil	Nil	Nil



17. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
18. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
19. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					
e]. Chapter in Books					
f]. Books Edited					
g]. Books with ISBN /ISSN Numbers with details of publishers .					
h]. Citation Index.					
I]. SNIP.					
J]. SJR.					
K]. Impact factor					



L]. H-Index

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
I]	Nil												

20. a] Faculty as members in

a] National committees b] International Committees c] Editorial Boards

National Committees	NA
International Committees	NA

21. B] Peer Reviewing in Scientific journals

22. Students Projects	
a] % of students who have done in-house projects including inter departmental/programme	NIL.
b] % of students placed for projects in organizations outside the institution i.e. in Research	NIL



laboratories/Industries				
23. Awards/Recognitions received by faculty and students				
24. List of eminent academicians and scientists/visitors to the department				
Dignitary		Status		
25. Seminars/Conferences/Workshops organized and the source of funding				
Event and Date .		Funding Agency		
Lecture delivered on		Nil		
26.	Student from the state— 100%	Students from the other -Nil	Students from other Countries - Nil	
27. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defense services etc.			Nil	
28. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self	NIL	NIL	NIL	NIL



Employment			
29. Details of infrastructural facilities			
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.			
Departmental Library Books-	146		
Journals Copies-	NIL		
E-data Base: e-Books-	NIL		
Digital Courseware- Nil			
30. Numbers of students	2015-16	2014-15	2013-14
Receiving financial assistance from college, University , Government or Other agencies	Status-applied	Applied 69,received kanyashree 67	Applied 102.received kanyashree 100.
31. Details on students enrichment programmes [special lectures/workshops/seminar.			
32. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			

**33.SWAT analysis of the department and future plans**

Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.
Weakness	Space constrain is a big problem for the development of our department. Transport problem on of the big problem of our college student.
Opportunities	Pursuing higher education in Sanskrit and developing professionals working in the field of social development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in Sanskrit in this college.

vi] Evaluative Report of Department of Political Science.

1. Name of the Department	Department of political Science
2. Year of Establishment- 1996	General Course- 1996 (Pol.Science)



Honours Course- 2010-2011 (Pol. Science)																			
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in Political Science B.A. General Course in Political Science																		
4. Name of Interdisciplinary Course and departments involved	Nil																		
5. Annual/Semester/choice based credit System [programme wise]	Annual																		
6. Participation of the department in the Course offered by other departments																			
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil																		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil																		
9. Number of teaching posts sanctioned	<table border="1"> <thead> <tr> <th></th> <th>Sanctioned</th> <th>Filled</th> </tr> </thead> <tbody> <tr> <td>Professors</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>Associate Professors</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>Asst. Professors</td> <td>1</td> <td>1</td> </tr> <tr> <td>Asst. Professors [Contractual Govt. aided]</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>Asst. Professors</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Sanctioned	Filled	Professors	Nil	Nil	Associate Professors	Nil	Nil	Asst. Professors	1	1	Asst. Professors [Contractual Govt. aided]	Nil	Nil	Asst. Professors	Nil	Nil
	Sanctioned	Filled																	
Professors	Nil	Nil																	
Associate Professors	Nil	Nil																	
Asst. Professors	1	1																	
Asst. Professors [Contractual Govt. aided]	Nil	Nil																	
Asst. Professors	Nil	Nil																	



As per personal promotion Scheme	[Management Appointee]		
	Part-Time [Govt. aided]	Nil	Nil
	Part-time [Management Appointee]	1	1
10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Mintu Mondal	M.A.	Assistant Professor	Political Behavioural Science
No. of Years of Experience			
8 years	Nil		
2. Nikhil Ghosh	M.A.	Guest Teacher	Combined
4 Years			



Experience					
1 Month	Nil				
5.					
No. of Years of Experience					
11.No.of Senior Guest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
	2013-14: 50% , 2014-15: 50% , 2015-16L: 50%				
13. Number of academic support staff [teaching] and administrative staff	2. 4.				
15. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	Nil				
16. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency



	Nil	Nil	Nil	Nil	Nil
17. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
18. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
19. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					



e]. Chapter in Books

f]. Books Edited

g]. Books with ISBN /ISSN Numbers with details of publishers .

h]. Citation Index.

I]. SNIP.

J]. SJR.

K]. Impact factor

L]. H-Index

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
I]. Mintu Mondal	Nil	4											

20. a] Faculty as members in

a] National committees b] International Committees c] Editorial Boards



National Committees	NA
International Committees	NA
21. B] Peer Reviewing in Scientific journals	
22. Students Projects	
a] % of students who have done in-house projects including inter departmental/programme	NIL.
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries	NIL
23. Awards/Recognitions received by faculty and students	
24. List of eminent academicians and scientists/visitors to the department	
Dignitary	Status
25. Seminars/Conferences/Workshops organized and the source of funding	
Event and Date .	Funding Agency
Lecture delivered on	Nil



26.				
Student from the state— 100%	Students from the other -Nil	Students from other Countries - Nil		
27. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defence services etc.		Nil		
28. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self Employment	NIL	NIL	NIL	NIL
29. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.				
Departmental Library Books-		403		



Journals Copies-	NIL		
E-data Base: e-Books-	NIL		
Digital Courseware- Nil			
30. Numbers of students	2015-16	2014-15	2013-14
Receiving financial assistance from college, University , Government or Other agencies	Status-applied	Applied 69,received kanyashree 67	Applied 102.received kanyashree 100.
31. Details on students enrichment programmes [special lectures/workshops/seminar.			
32. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			
33.SWAT analysis of the department and future plans			
Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.		
Weakness	Space constrain is a big problem for the development of our department.transport problem on of the big problem of our college student.		
Opportunities	Pursuing higher education in Political Science and developing		



	professionals working in the field of social development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in Political Science in this college.

vii] Evaluative Report of Department of Arabic.

1. Name of the Department	Department of Arabic
2. Year of Establishment 2008-2009	General Course- Arabic 2008-2009 Honours Course- Nil
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in Nil B.A. General Course in Arabic
4. Name of Interdisciplinary Course and departments involved	Nil
5. Annual/Semester/choice based credit System [programme wise]	Annual



6. Participation of the department in the Course offered by other departments	Nil		
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	Nil	Nil
	Asst. Professors [Contractual Govt. aided]	Nil	Nil
	Asst. Professors [Management Appointee]	Nil	Nil
	Part-Time [Govt. aided]	Nil	Nil
	Part-Time [Management Appointee]	1	1



As per personal promotion Scheme						
10. Faculty Profile						
Name	Qualification	Designation	Specialization			
1. Sofiur Rahaman.	M.A.	Gust Teacher	Combined			
No. of Years of Experience	No.of Ph.D/ M.Phil Students Guided for the last 4 Years.					
4 Years 6 Months	Nil					
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]						
2013-14: 100%. , 2014-15: 100 %. , 2015-16L: 100%.						
13. Number of academic support staff [teaching] and administrative staff		1				
		4				
14. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.		Nil				
15. No. of faculty with ongoing project from a) National b) International funding agencies and grants received.		Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency



	Nil	Nil	Nil	Nil	Nil
16. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
17. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
18. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					



e]. Chapter in Books

f]. Books Edited

g]. Books with ISBN /ISSN Numbers with details of publishers .

h]. Citation Index.

I]. SNIP.

J]. SJR.

K]. Impact factor

L]. H-Index

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l

19. a] Faculty as members in

a] National committees b] International Committees c] Editorial Boards

National Committees

Nil



International Committees	Nil
20. B] Peer Reviewing in Scientific journals	Nil
21. Students Projects	Nil
a] % of students who have done in-house projects including inter departmental/programme	
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries	Nil
22. Awards/Recognitions received by faculty and students	Nil
23. List of eminent academicians and scientists/visitors to the department	
Dignitary	Status
Nil	Nil
24. Seminars/Conferences/Workshops organized and the source of funding	
Event and Date Nil	Funding Agency
Lecture delivered on...	College
25.	Student from Students from Students from other Countries - Nil



	the state-- 100%	the other State—Nil.			
26. How many students have cleared National and State Competitive Examinations such as Net . Set , Gate, Civil Services , Defence services etc.		Nil			
27. Students Progression					
	2015-16	2014-15	2013-14	2012-13	
UG to					
Employed Campus Selection other than campus	Nil	Nil	Nil	Nil	
Entrepreneurship/Self Employment	Nil	nil	Nil	Nil	
28. Details of infrastructural facilities					
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity					
Departmental Library Books-		14			
Journals Copies-					
E-data Base: e-Books-		Nil			
Digital Courseware-	Nil	Nil			



29. Numbers of students	2015-16	2014-15	2013-14
Receiving financial assistance from college, University , Government or Other agencies			
30. Details on students enrichment programmes [special lectures/workshops/seminar.	Nil	Nil	Nil
31. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			
32.SWAT analysis of the department and future plans			
Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.		
Weakness	Space constrain is a big problem for the development of our department. transport problem on of the big problem of our college student.		
Opportunities	Pursuing higher education in and developing professionals working in the field of social development.		
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.		
Future plan	Developing the department study concept and opening of post graduate studies in Arabic in this college.		



NAAC,SSR DEC-2015

Panchthupi Haripada Gouribala College, Panchthupi. Murshidabad,

Pin-742161, West Bengal

vii] Evaluative Report of Department of Environment Studies.

1. Name of the Department	Department of Environment Studies
2. Year of Establishment-2003-2004	General Course- Compulsory-2003-2004.



Honours Course-			
3. Name of the Programmes/Courses Offered [UG]	B.A. Honours Course in Nil B.A. Compulsory in Environmental Studies		
4. Name of Interdisciplinary Course and departments involved	Nil		
5. Annual/Semester/choice based credit System [programme wise]	Annual		
6. Participation of the department in the Course offered by other departments			
7. Course in collaboration with other University, industries, foreign institutions etc.	Nil		
8. Details of Courses/programmes Discontinued [if any] with reasons	Nil		
9. Number of teaching posts sanctioned		Sanctioned	Filled
	Professors	Nil	Nil
	Associate Professors	Nil	Nil
	Asst. Professors	Nil	Nil
	Asst. Professors [Contractual Govt. aided]	Nil	Nil
	Asst. Professors	Nil	Nil



As per personal promotion Scheme	[Management Appointee]		
	Part-Time [Govt. aided]	Nil	Nil
	Part-Time [Management Appointee]	1	1
10. Faculty Profile			
Name	Qualification	Designation	Specialization
1. Subir Chanda	M.A.	Guest Teacher	ENVS
No. of Years of Experience			
5 years			



11.No.of Senior Guest faculty	Nil				
12. Percentage of lectures delivered and practical classes handled by temporary faculty [in %]					
2013-14: 100% , 2014-15: 100% , 2015-16L: 100%					
13. Number of academic support staff [teaching] and administrative staff	1. 4.				
14. Qualifications of teaching faculty with Dsc/D.Lit/Ph.D/M.Phil.	Nil				
15. No. of faculty with ongoing project from a] National b] International funding agencies and grants received.	Sl.No	Name of faculty	Title of Project	Amount sanctioned	Funding agency



	Nil	Nil	Nil	Nil	Nil
16. Departmental Projects funded by DST-FIST,DBT,ICSSR etc and grants received.	Nil	Nil	Nil	Nil	Nil
17. Research Centre/facility recognized by the University.	Nil	Nil	Nil	Nil	Nil
18. Publications:					
a]. Publication per faculty					
b]. Number of papers published in peer reviewed journals [b1.national/b2.International] by faculty and . students.					
c]. Number of publication listed in International Database [for Eg:Web of Science , Scopus, Humanities --- International complete . Dare Database - International Social Directory , EBSCO host, etc.]					
d]. Monographs					



e]. Chapter in Books

f]. Books Edited

g]. Books with ISBN /ISSN Numbers with details of publishers .

h]. Citation Index.

I]. SNIP.

J]. SJR.

K]. Impact factor

L]. H-Index

Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
	Nil												
	Nil												
	Nil												
	Nil												

19. a] Faculty as members in

a] National committees b] International Committees c] Editorial Boards



National Committees	NA
International Committees	NA
20. B] Peer Reviewing in Scientific journals	
21. Students Projects	
a] % of students who have done in-house projects including inter departmental/programme	NIL.
b] % of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries	NIL
22. Awards/Recognitions received by faculty and students	
23. List of eminent academicians and scientists/visitors to the department	
Dignitary	Status
	Nil
24. Seminars/Conferences/Workshops organized and the source of funding	
Event and Date .	Funding Agency
Lecture delivered on	Nil



25.				
Student from the state— 10100%	Students from the other -Nil	Students from other Countries - Nil		
26. How many students have cleared National and State Competitive Examinations such as Net, Set , Gate, Civil Services , Defense services etc.		Nil		
27. Students Progression				
	2015-16	2014-15	2013-14	2012-13
UG to				
Employed Campus Selection other than campus	NIL	NIL	NIL	NIL
Entrepreneurship/Self Employment	NIL	NIL	NIL	NIL
28. Details of infrastructural facilities				
Library, Reading Room, slide projector, water purifier , computer facilities with Internet Connectivity.				
Departmental Library Books-	56			



Journals Copies-	NIL		
E-data Base: e-Books-	NIL		
Digital Courseware- Nil			
29. Numbers of students	2015-16	2014-15	2013-14
Receiving financial assistance from college, University , Government or Other agencies	Status-applied	Applied 69,received kanyashree 67	Applied 102.received kanyashree 100.
30. Details on students enrichment programmes [special lectures/workshops/seminar.	Nil	Nil	
31. Teaching methods adopted to improve student learning:			
i] classroom teaching			
ii] fieldwork			
iii] practical classes			
iv] computer access for web based articles			
V] tutorial classes			
31.SWAT analysis of the department and future plans			
Strength	Energetic qualified staff with dynamic activities in academic spheres can be used by students and society for the career development of the student.		
Weakness	Space constrain is a big problem for the development of our department. transport problem on of the big problem of our college student.		
Opportunities	Pursuing higher education in Environmental Studies and developing professionals working in the field of social		



	development.
Challenges	Canvassing the prospects of the subject among the local population and convincing about the bright future.
Future plan	Developing the department study concept and opening of post graduate studies in Environmental Studies in this college.



PANCHTHUPI HARIPADA GOURIBALA COLLEGE

[ESTD : 1996]

P.O. - PANCHTHUPI. DIST.- MURSHIDABAD.

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email id: panchthupi.phgc@gmail.com

website: panchthupihgcollege.in

Ref. No.

Date : 28/12/2015



Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

The SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in the SSR during the peer team visit.

Soma Mukhopadhyay

Dr. Soma Mukhopadhyay

Principal

Panchthupi Haripada Gouribala College

Place: Panchthupi

Date: 28th December-2015

Principal
Panchthupi Haripada Gouribala College
Panchthupi, Murshidabad